



Connecticut State University System

Developing a State of Minds

BR#05-68



RESOLUTION

revising

THE CONNECTICUT STATE UNIVERSITY SYSTEM
BOARD OF TRUSTEES' GUIDELINES FOR HEALTH SERVICES

November 3, 2005

WHEREAS, The Board of Trustees continues to provide for the healthful well-being of students and other members of the University community at each of the Universities that comprise the Connecticut State University System, and

WHEREAS, The operation of health services centers at each of the Universities is an important part of providing for such healthful well-being, and

WHEREAS, It is appropriate to update the guidelines adopted nearly 30 years ago in order to reflect current "best practices" in providing university health services, therefore be it

RESOLVED, That BR # 76-32 and BR # 05-7 be repealed and be it further

RESOLVED, That the Board of Trustees' guidelines which serve as the basis for assuring the healthful well-being of students and other members of the university community be revised in accordance with national standards and consistent with the universities' educational mission, and be it further

RESOLVED, That the new guidelines, as set forth in the attachment to this resolution, be adopted to provide standards for the operating procedures and management of university health service centers.

A Certified True Copy:

William J. Cibes, Jr.
Chancellor

BOARD OF TRUSTEES
Connecticut State University System
Guidelines for University Health Services

Introduction

The Board of Trustees' Guidelines for University Health Programs are provided in the context of encouraging the universities to meet national standards, including those based on the Council for the Advancement of Standards (CAS) for College Health Programs and the "Standards of Practice for Health Promotion in Higher Education" from the American College Health Association (ACHA).

1. Purpose

Consistent with the university's educational mission, these guidelines serve to help facilitate services that integrate individual health, education for health, prevention of disease, clinical treatment for illness, public health responsibilities and relevant legal requirements. University Health Services are first and foremost designed to meet the health and educational needs of the students and other constituents within the university community.

2. Objectives of University Health Services

- To provide services that meet the standards of the ACHA, which include integration with the learning mission of the university; collaborative practice; cultural competence, theory-based practice; evidence-based practice; and continuing professional development and service.
- To establish appropriate policies and procedures for responding to emergency situations.
- To provide an infrastructure to support its services and to create and maintain a network throughout the campus and surrounding communities.

- To conform to reasonable standards of clinical services, counseling services, public health education, as appropriate based on acceptable practice.

3 Health Services Planning

The University Health Program should have adequate, suitably located facilities, adequate technology, and equipment to support its mission and goals efficiently and effectively. The facilities required are:

- A patient-friendly reception area.
- A physician's office and nurse's service station that provide for confidential interviewing and an examination area with appropriate equipment as needed.
- Examination rooms that provide privacy and general treatment areas supplied with adequate technology and equipment to meet the short-term health needs of patients.
- A secure medical records area that assures compliance with HIPPA and all legal confidentiality demands.
- Bed capacity as experience dictates.

The University Health program should ensure that its facilities, technology, and equipment are accessible for person with disabilities.

4. Staffing

The University Health Services Programs should be staffed adequately by individuals qualified to accomplish their mission and goals. There should be established procedures for staff selection, training and evaluations and set expectations for supervision. Appropriate professional development opportunities should be available to

strive to improve the professional competence and skills of all personnel. Such staff should include:

- Director

In accordance with section 10a-89 of the Connecticut General Statutes, the Board of Trustees of the Connecticut State University System may appoint one or more physicians at the universities in order to provide health services to students and other members of the university community. Such services may be rendered at a designated university health services center which may be managed by a physician, nurse practitioner, licensed counselor or other manager deemed by the university President to be the director of health services.

- Supportive physician(s) as experience dictates.
- Nurse(s) and nurse practitioner(s) in accordance with the university's needs.
- Clerical staff, student workers, and interns as experience dictate.

Professional staff members must possess an appropriate combination of educational credentials and related work experience.

Student employees and volunteers must be carefully selected, trained, supervised, and evaluated. Degree or credential-seeking interns must be qualified by enrollment in an appropriate field of study and by relevant experience.

5. Operating Procedures

The university President shall be responsible for the administration of the University Health Services and for the approval of operating procedures.

Each university should establish appropriate protocols pertaining to emergencies and responses to catastrophic incidences on a twenty-four a day basis, seven days a week.

Such protocols should include procedures for handling large-scale outbreaks of illness, and be consistent with public health requirements.

University Health Services should be poised to collaborate with public health officials and other community officials as dictated by public health needs.

University Health Services should also be poised to work in collaboration with appropriate internal areas.

Staff members should be knowledgeable about and responsive to laws and regulations that relate to their respective responsibilities.

Staff members should use reasonable and informed practices to limit the liability exposure of the institutions, its officers, employees, and agents. Staff members should be informed about institutional policies regarding personal liability and related insurance coverage options.

University Health Services should regularly review and evaluate its Health Services Programs using appropriate national standards.

University program staff members should ensure that services and programs are provided on a fair and equitable basis. Facilities, programs and services must be accessible. Hours of operations and delivery of and access to programs and services must be responsive to the needs of all students and other constituents.