



RESOLUTION

revising

CONNECTICUT STATE UNIVERSITY SYSTEM POLICY  
on  
ENDOWMENT GUIDELINES FOR STATE MATCHING  
FUNDS

January 27, 2006

WHEREAS, Section 10a-99a of the Connecticut General Statutes provides for the creation of a permanent endowment fund for the Connecticut State University System and a matching state grant for contributions made to the endowment funds of the System, and

WHEREAS, The Board of Trustees for the Connecticut State University System adopted a "Policy on Endowment Guidelines for State Matching Funds" in accordance with Section 10a-99a in 1997 and revised said policy in 2000 to reflect amendments to the statutes, and

WHEREAS, Public Act 05-3 (June Special Session), An Act Concerning the Implementation of Budgetary Provisions, provides for certain amendments to the provision of a state match for contributions, and

WHEREAS, This Act reduces the state endowment fund matching grants from 50% of private donations to 25% for donations made after December 31, 2004 which will generate a state match beginning in FY 07 and ending in FY 14, and

WHEREAS, The Act provides that no funds can be appropriated to the Department of Higher Education for grants until the state's budget reserve fund equals 10% of the net General Fund appropriations for the then-current fiscal year, and that the program appropriation for any fiscal year cannot exceed \$25 million, and

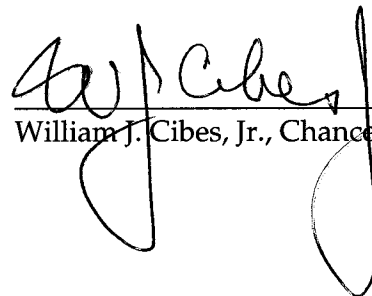
WHEREAS, The grants must be reduced proportionately if the amount available is less than the amount required for the grants, and

WHEREAS, Commitments by donors to make endowment fund eligible gifts for two or more years that meet the established criteria and that are made prior to December 31, 2004, but ending before December 31, 2012, shall continue to be matched in an amount equal to one-half of the total amount of the endowment fund eligible gifts received through the commitment, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby rescinds Board Resolution 2001-60, "Connecticut State University System Policy on Endowment Guidelines for State Matching Funds" and addendum thereto, and be it further

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby adopts the attached addendum as said Policy.

A Certified True Copy:

  
\_\_\_\_\_  
William J. Cibes, Jr., Chancellor

CONNECTICUT STATE UNIVERSITY SYSTEM  
BOARD OF TRUSTEES  
ENDOWMENT GUIDELINES FOR STATE MATCHING FUNDS

**Preamble**

The Board of Trustees of the Connecticut State University System is empowered by Section 10a-99a of the Connecticut General Statutes to establish a permanent Endowment Fund for the universities within the Connecticut State University System and the System as a whole to encourage donations from the private sector through a match in the form of Endowment Fund state grants. Each university's portion of the Endowment Fund and their share of earnings on the grant will be transferred to the university foundations within thirty days of receipt by the System, pro rated on the basis of endowment gifts contributed to each university and the Connecticut State University System. These funds will be used for endowed professorships, scholarships and programmatic enhancements.

The Connecticut State University System strongly encourages the solicitation and acceptance of gifts that enable it to fulfill the system's mission. For an institution dedicated to higher education, private gifts are essential. For a public institution dedicated to higher education, they enable us to build a greater university than the state alone can build.

Endowment gifts may be sought from individuals, corporations, foundations and other organizations — including municipalities — for purposes, positions, and programs which meet the needs of the university. Endowment gifts to benefit each university should be deposited respectively into the endowment funds of the university foundations: CCSU Foundation, Inc., ECSU Foundation, Inc., Southern Connecticut State University Foundation, Inc. and Western Connecticut State University Foundation, Inc. Donations to the CSU system should be made to the Connecticut State University System Foundation, Inc.

**Policy Guidelines for the State Matching Gifts Program**

- a) The matching program and these policy guidelines apply to each university, the system as a whole, and the single foundation associated with each.
- b) An endowment fund eligible gift is a gift to, or for the benefit of, any of the state universities of the CSU system or the system as a whole, of cash or assets which may be reduced to cash or which has a value that is ascertainable by the universities or the system. The gift must either be specifically designated by the donor for deposit in the Endowment Fund of the university or the system, or be deposited by the university or system in the Endowment Fund because of the explicit terms of the gift. Whenever possible, donors should be urged to specify in writing that their gift is to be deposited into the Endowment Fund so that it will be eligible for the State match. Endowment Fund eligible gifts made on behalf of a state university or the system as a whole shall be deposited in a permanent Endowment Fund in the appropriate foundation established and conducted pursuant to section 4-37e through 4-37j of the general statutes.

## Endowment Guidelines

- c) The match will apply to 1) all pledge payments and gifts which create an endowment, and 2) all pledge payments and gifts which add to an existing endowment.
- d) Monetary gifts donated to each university foundation by the alumni association of that university for deposit in the endowment funds of said foundation between July 1, 1997, and September 30, 2001, inclusive, shall be eligible for state matching funds.
- e) The maximum amount of matching funds which may be applied to any single pledge payment or gift is \$2,500,000 per year. Endowment fund eligible gifts which require a greater match may be given the additional match in subsequent years.
- f) All endowment fund eligible gifts and pledge payments will be matched by a state grant equal to one-quarter of the total amount of such gifts and payments for each of the fiscal years ending June 30, 2007 to June 30, 2014. Commitments by donors to make endowment fund eligible gifts for two or more years that were made prior to December 31, 2004 but ending before December 31, 2012, shall be matched in an amount equal to one-half of the total amount of endowment fund eligible gifts received.
- g) Notwithstanding the endowment fund state grant maximum commitment levels provided for each fiscal year, the total of the endowment fund state grant maximum commitments for the fiscal years ending June 30, 2000, to June 30, 2014, inclusive, shall not exceed sixty million dollars.
- h) Pledges must be documented by a signed agreement from the donor in which payments to be received during the matching period are specified.
- i) Endowment fund eligible gifts and properly documented pledge payments will be matched or reserved for a match in the order they are received. Properly documented pledges will not be matched until the actual payments are received; however, they will reserve matching funds during the period of the match and they will not be displaced by gifts received later.
- j) Endowment fund eligible gifts (and properly documented pledge payments) received from reunion, memorial gift campaigns or other group gift campaigns will be matched with the approval of the chief advancement officer of the institution.
- k) Endowment fund eligible gifts of property are those that are converted to cash during the matching period; such gifts will be eligible for the match when the conversion occurs.
- l) Life income and other deferred gifts will not be eligible for the match until the principal is irrevocably received.
- m) Bequests, charitable remainder trusts, and charitable gift annuities will be matched during the period in which they are received.
- n) Exceptions to the provisions of these guidelines which are not governed by statute may be granted by the Chancellor or a President. All exceptions are to be reported to the Board of Trustees.

- o) Because conditions change over time, all endowment instruments should contain the following contingency clause, or a clause with substantially similar language that has been reviewed by appropriate legal counsel:

If circumstances should arise in the future that make it illegal, impossible, or impracticable to use the gift for the purpose specified above, then the President of the University may submit a request for modification of this purpose to the Board of Trustees of the \_\_\_\_\_ Foundation. If, in the best judgment of the Trustees, such modification is deemed prudent, they may authorize the use of the income from the Fund for the fulfillment of objectives as near as practical to the primary purpose of this fund. In the event of such modification, the name of \_\_\_\_\_ will continue to be associated with the fund.

- p) Endowment gifts which foundations receive on behalf of their university or the System must not inhibit the foundation or university from seeking gifts from other donors, be they similar or different, foreign or domestic. Further, no gift can be received that limits, beyond a general definition of subject area, the research that a faculty member or student can perform. A gift cannot be received which reserves the designation of the beneficiary for the gift to the donor or one which restricts the beneficiary to relatives or descendants.
- q) The foundations and universities value, and will protect, the integrity and independence of both organizations as well as the academic freedom of the university community. Gifts that may expose the foundations or universities to adverse publicity, require expenditures beyond their resources, or involve them in unexpected responsibilities because of their source, conditions, or purposes will be referred to the chief advancement officer involved who may withhold approval of acceptance, pending a review.
- r) Foundations will not accept gifts for the universities that involve discrimination based upon race, religion, sex, age, national origin, color, handicap or any other basis prohibited by federal, state, and local laws and regulations. Foundations cannot accept gifts which are restricted to the future employment, admission, or any other benefit of the recipient of the gift. Nor can the Foundation accept gifts that obligate it or the University to violate any other applicable law or regulation, or that violate the Foundation's certificate of incorporation, or bylaws.
- s) This policy is designed to provide guidance to the Foundations and university communities and the general public so as to facilitate the gift-giving process. It is not intended to limit philanthropic creativity. Therefore, this policy is to be interpreted liberally so that prospective donors may enjoy the greatest freedom possible in formulating their gifts.

#### **Procedure for Receiving State Matching Grant**

- a) During each fiscal year, endowment fund eligible gifts are to be sent directly to the university or system foundation the donor wishes to support. The foundation records and acknowledges the contribution and is responsible for approving the gift's eligibility.

- b) Endowment fund eligible gifts and pledge payments received beginning January 1, 1998 and ending December 31, 2012, are the only funds that are eligible for the state match.
- c) Each university foundation and the system foundation will report all endowment fund eligible gifts raised between January 1 to December 31 of each year to the CSU Board of Trustees no later than January 31 of the following year.
- d) The Chairperson of the CSU Board of Trustees will certify the total amount of all endowment fund eligible gifts received by or for the benefit of the system as a whole and each state university during the preceding calendar year to the Secretary of the Office of Policy and Management, to the joint standing committee of the General Assembly on Appropriations, and to the Commissioner of Higher Education, by February 15 of each year.
- e) Provided sufficient funds are available in the State's "Rainy-Day" Fund to trigger the payment of the state matching grants, and following the appropriation of the required state match to the Department of Higher Education, the state matching grant will be received and deposited into the permanent System Endowment Fund of the Connecticut State University System, located within the Connecticut State University System Foundation, as soon as possible after July 1 of the appropriate year.
- f) Within thirty days of receipt by the System, each university's portion of the endowment fund state grant and its share of earnings on the grant will be transferred to the Endowment Funds of the university foundations pro rated on the basis of the amount of endowment gifts contributed to each university.

**Maximum State Commitment by Year**

Calendar Year Gift Received	Fiscal Year Matched	Maximum State Match
1998	1999-2000	2.5 million
1999	2000-2001	5.0 million
2000	2001-2002	5.0 million
2001	2002-2003	7.5 million
2002	2003-2004	7.5 million
2003	2004-2005	7.5 million
2004	2005-2006	7.5 million
2005	2006-2007	7.5 million
2006	2007-2008	7.5 million
2007	2008-2009	7.5 million
2008	2009-2010	7.5 million
2009	2010-2011	7.5 million
2010	2011-2012	7.5 million
2011	2012-2013	7.5 million
2012	2013-2014	7.5 million

**Investment Policies and Guidelines**

- a. Matching money deposited in the System and University Endowment Funds will be invested, subject to the provisions of Sections 10a-99a and 4-37f of the Connecticut General Statutes, according to policies and guidelines established by the Foundations.
- b. Only the net earnings from the Endowment Funds can be spent. Principal balances shall not be invaded.

**ITEM**

Revised Endowment Guidelines for State Matching Funds

**BACKGROUND**

Section 10a-99a of the Connecticut General Statutes provides for the creation of a permanent endowment fund for the Connecticut State University System and a matching state grant for contributions made to the endowment funds of the System.

The Board of Trustees for the Connecticut State University System adopted guidelines with respect to the solicitation and acceptance of endowment fund eligible gifts in 1997. Revisions were made to the guidelines in 2000 and in 2001 to reflect amendments to the statute made during the 1999 and 2001 legislative session, directing that the endowment fund state grant would be transferred to each university's endowment fund on an annual basis within thirty days of receipt from the state by the CSU System Foundation.

**ANALYSIS**

During the 2005 legislative session, Public Act 05-03 An Act Concerning the Implementation of Various Budgetary Provisions was amended to reduce the amount of the state match for endowed gifts to \$.25 on the dollar for each of the fiscal years ending June 30, 2007 to June 30, 2014. Multi-year gifts given prior to December 31, 2004 but ending before December 31, 2012, shall continue to be matched in an amount equal to one-half of the total amount of endowment fund eligible gifts received.

In addition, the state match will only be possible provided there are sufficient dollars in the states reserves i.e. "rainy-day fund".

**CHANCELLOR'S RECOMMENDATION**

Approve the revision to the Endowment Guidelines for State Matching Funds.