



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

1280 ASYLUM AVENUE HARTFORD, CONNECTICUT 06105

RESOLUTION

Concerning

1974-1975 Operating Budget

June 4, 1973

RESOLVED, That for the purpose of submitting a 1974/75 Operating Budget Request for the four State Colleges to the Commission for Higher Education and the Budget Division, a total amount of \$34,218,506, as recommended by the Budget Committee, is approved by the Board of Trustees with the stipulation that a variation of 1% will be permitted for the final budget submission.

RESOLVED, That for the purpose of submitting a 1974/75 Operating Budget Request for the Central Office of the Board of Trustees for State Colleges to the Commission for Higher Education and the Budget Division, a total amount of \$286,960 plus \$140,000 for loans to college students, as recommended by the Budget Committee, is approved by the Board of Trustees with the stipulation that a variation of \$25,000 will be permitted for the final budget submission.

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STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

1280 ASYLUM AVENUE HARTFORD, CONNECTICUT 06105

LIST OF BUDGET EXHIBITS

June 4, 1973

- Exhibit A - These are the guidelines approved by the Board of Trustees on March 2, 1973 to be used for 1974-1975 budget projections.
- Exhibit B - This exhibit shows the Governor's recommended enrollments for 1973-1974 which our guidelines have established as the basis for 1974-1975 budget request computations.
- Exhibit C - This is the original budget projection for 1974-1975 based on full implementation of the guidelines. It has been superseded by the proposal shown in Exhibit D.
- Exhibit D - This is the budget proposal of the Presidents for the 1974-1975 fiscal year, showing the build-up from 1973-1974 appropriations (including \$140,000 for Loans to College Students) to the recommended request level. Several reductions have been made to bring the recommended total considerably under the total achieved by full implementation of Board guidelines. (See Exhibit B)
- Exhibit E - This exhibit gives some background on items included in Exhibit D.
- Exhibit F - This exhibit sets forth the proposed budget request for the Central Office for 1974-1975 exclusive of the amount for Loans to College Students.
- Exhibit G - This exhibit presents the proposed resolution by which the Board of Trustees approves total 1974-1975 budget request amounts for the colleges and the Central Office.

Suggested Budget Guidelines
1974-75

The following are suggested as the guidelines for the construction of the 1974-75 budget for the State Colleges:

1. For the SCHLDES LEVEL
 - 1.1 Use the Governor's 1973-74 recommendation for 1974-75. (423 SCHLDES and 20,400 enrollment).
 - 1.2 Establish priorities within academic offerings based on present level.
 - 1.3 Identify new faculty positions based on increased enrollment.
2. Provide an increment for all classified and unclassified personnel.
3. Maintain the 1973-74 level for Other Expenses adjusted for inflation by a factor CHE established for all Higher Education.
4. Identify Personal Service costs and Other Expense costs for new buildings.
5. Request equipment on the following basis:
 - 5.1 \$700,000 over 1973-74 for additional library holdings.
 - 5.2 The present level for other equipment adjusted for inflation by the CHE established factor.
 - 5.3 Priorities for equipment requests are to be established.
6. Request Fixed Charges monies on the basis of:
 - 6.1 Adjustments to anticipated Federal levels.
 - 6.2 Adjustments in Refunds of Tuition to reflect the experience with the new refund policy.
7. Determine individual college priority needs for improvement after the 1973-74 Governors Budget is analyzed. Improvements requested may not exceed 3% of the sum of the total amounts within functions III, IV, VIII and IX.
8. Add to other budget items an amount for aid to disadvantaged students in the amount of 5% of the undergraduate enrollment multiplied by \$1,500.
9. Request in addition to other budget items an amount for academic development equal to .5% of the 1973-74 budget.
10. Establish priorities within all areas. A master list of priorities will be determined by and for each college.

Enrollments
1973-74
Governor's Budget

	Central	Eastern	Southern	Western	Total
1973-74 Governor's Budget					
Undergraduate	7,466	2,177	7,126	2,881	19,650
Graduate	<u>165</u>	<u>60</u>	<u>450</u>	<u>75</u>	<u>750</u>
Total	7,631	2,237	7,576	2,956	20,400
Change from 1972-73 Budget	+ 331	+ 237	+ 276	- 244	+ 600
% of 1973-74 Enrollment	37.41	10.96	37.11	14.49	100.00

	<u>1973-74</u> Present Level	<u>1974-75</u> Maintain Present Level	<u>1974-75</u> Quality Improvement	<u>1974-75</u> New Programs & Services
Personal Services - Gross	26,807,000.			
Other Expenses	2,715,000			
Fixed Charges	339,000			
Equipment	694,000			
TOTAL 1973-74 BUDGET	<u>30,555,000</u>			
Longevity - Annual Increments		633,693		
4% Inflation - Other Expense		101,119		
4% Inflation - Equipment		27,759		
Addition Enrollment - Critic Teachers		13,000		
New Buildings - Operation & Maintenance		240,901		
External Costs - Above Inflation				
SCSC - Cost to operate P.E. Building for full year		87,480		
CCSC - Building Renovation		214,110		
ECSC - Multi-Media Building for 12 months		37,498		
Increased costs utilities & fuel		31,626		
Other Personal Services (Overtime, etc.)		29,000		
Tuition Refunds		120,825		
Additional Funds Required to Maintain Present Level During 1974-75		<u>1,537,011</u>		
Plus 1973-74 Present Level Costs		<u>30,555,000</u>		
1974-75 GROSS BUDGET MAINTAINING 1973-74 PRESENT LEVEL		<u>32,092,011</u>		
Increase Over 1973-74 Budget		5.0%		
Implement SCHLDES Formula @ 423			1,158,996	
Additional Library Holdings			700,000	
3% Improvement Factor			289,146	
Fixed Charges - Student Aid			73,935	
Improvement 1974-75 Budget			<u>2,222,077</u>	
Present Level 1974-75 Budget			<u>32,092,011</u>	
1974-75 GROSS BUDGET MAINTAINING 1973-74 PRESENT LEVEL			<u>34,314,088</u>	
Increase Over 1973-74 Budget			12.3%	
Aid to Disadvantaged				1,473,000
Academic Development				150,612
New Programs & Services 1974-75 Budget				<u>1,623,642</u>
1974-75 Gross Budget Maintaining 73-74 Present Level				<u>34,314,088</u>
Gross Budget 1974-75 @ 423 SCHLDES				<u><u>35,937,730</u></u>
Increase Over 1973-74 Budget				17.6%

A factor of 1% plus or minus of the 1973-74 gross budget will be permitted for final budget preparation.
Any changes in the 1973-74 state budget will be reflected in the 1974-75 gross budget.

	1973-74 Present Level (Appropriations)	1974-75 Maintain Present Level	1974-75 Quality Improvement	1974-75 New Programs & Services
Personal Services	\$ 26,807,000			
Other Expenses	2,715,000			
Fixed Charges	479,000			
Equipment	694,000			
TOTAL 1973-74 BUDGET	<u>\$ 30,695,000</u>			
Longevity - Annual Increments		\$ 633,693		
4% Inflation - Other Expense		101,119 (1)		
4% Inflation - Equipment		27,759 (1)		
Addition Enrollment - Critic Teachers		13,000		
New Buildings - Operation & Maintenance		240,901		
External Costs - Above Inflation				
SCSC - Cost to operate P.E. Building for full year		87,480		
CCSC - Building Renovation		214,110 (2)		
ECSC - Multi-Media Building for 12 months		37,498		
Increased costs utilities & fuel		31,626		
Other Personal Services (Overtime, etc.)		29,000 (3)		
Tuition Refunds		120,825 (4)		
Additional Funds Required to Maintain Present Level During 1974-75		<u>1,537,011</u>		
Plus 1973-74 Present Level Costs 1974-75 BUDGET MAINTAINING 1973-74 PRESENT LEVEL		<u>30,695,000</u>		
Increase Over 1973-74 Budget		<u>\$ 32,232,011</u>		
Partial Implementation of SCHLDES Formula @ 423 (Full - 1,158,996) (Priority V)		5.0%		
Additional Library Holdings (Priority I)			\$ 498,272 (5)	
Identified Additional Needs (Priority III)			525,000 (6)	
Fixed Charges - Student Aid (Priority II)			289,146 (7)	
Improvement 1974-75 Budget			<u>73,935</u>	
Present Level 1974-75 Budget			1,386,353	
1974-75 BUDGET INCLUDING QUALITY IMPROVEMENT			<u>32,232,011</u>	
Increase Over 1973-74 Budget			<u>\$ 33,618,364</u>	
Increase for 1974-75 Quality Improvement			9.6%	
Aid to Disadvantaged (Priority IV)			(4.5%)	
Academic Development (Priority VI)				\$ 589,500 (8)
New Programs & Services 1974-75 Budget				<u>150,642</u>
1974-75 BUDGET INCLUDING QUALITY IMPROVEMENT				<u>740,142</u>
Budget 1974-75 @ 423 SCHLDES				33,618,364
Increase Over 1973-74 Budget				<u>\$ 34,358,506</u>
Increase for 1974-75 New Programs & Services				11.9%
				(2.4%)

A factor of 1% plus or minus of the 1974-75 budget will be permitted for final budget preparation. Any changes in the 1973-74 state budget will be reflected in the 1974-75 budget.

Background for Revised
Four State College Budget Proposal 1974-75

The form of the budget presented to the Board of Trustees has been slightly modified from past years. The presentation form used conforms to that of the CHE. The "1973-74 Present Level" column is the Gen. Ass. appropriation ; the "1974-75 Maintain Present Level" column sets forth those amounts which must be added in 1974-75 to maintain the same fiscal program; the "1974-75 Quality Improvement" column sets forth the amounts of money required to make improvements in the existing program as set forth in the Budget Guidelines of the Board of Trustees; the column "1974-75 New Programs" contains the costs of items from the Boards guidelines which represent new programs. The priorities noted are those of the four College Presidents. This priority listing reflects a CHE requirement. No salary increases beyond increments and longevity are reflected in this budget proposal. Enrollments used for 1974-75 are the same as for 1973-74.

A few of the items contained in the budget require a brief explanation:

1. The inflation factor used for "Other Expenses" and "Equipment" is the one established by CHE.
2. Central has requested funds to renovate the science building with their own staff.
3. Other Personal Services (overtime, etc.) have been reduced each year so that additional monies are required.
4. The new refund policy will most likely mean more refunds will be necessary. Thus, the refund amount has been increased.
5. Full implementation of the SCHLDES Formula would cost \$1,158,996. The figure of \$498,272 represents a request for only a partial implementation.
6. Additional library holdings in the Boards guidelines was priced at \$700,000 - an approximation of a three year implementation of the Clapp Jordan Formula. This was reduced to a four year cost or \$525,000.
7. Each college has need for various improvements to be detailed at a later date. Improvements would include items cut from prior years budgets, etc. or needed because of changed conditions. Such things as additional supply monies, security personnel or equipment, administrative personnel, computer services, etc. might be included. Detailed lists will be presented to the Board at the time of final budget submissions.
8. The item for Aid to the Disadvantaged would provide aid so that such students could be recruited. The initial guidelines provided for an amount of \$1500. for 5% of the enrollments. This figure has been reduced to 2% of the enrollments.

6/4/73

Board of Trustees for State Colleges
Proposed Budget Request
Central Office
1974-1975 Fiscal Year

EXHIBIT F

	<u>Estimated</u> <u>1972-1973</u> \$	<u>Expenditures</u> <u>1973-1974</u> \$	<u>Proposed</u> <u>1974-1975</u> \$
<u>A. Central Office Administration</u>			
Personal Services:			
Permanent full-time positions	157,608	164,642	192,853
Permanent full-time positions, new		24,485	29,394
Other positions			
Overtime		300	300
Total Personal Services	<u>157,608</u>	<u>189,427</u>	<u>222,547</u>
Other Expenses	17,990	14,655	25,310
Equipment	<u>350</u>	<u>350</u>	<u>750</u>
<u>Total Central Office Administration</u>	<u>175,948</u>	<u>204,432</u>	<u>248,607</u>
<u>B. Financial Aid (NDSL)</u>			
Personal Services:			
Permanent full-time positions	20,062	20,573	21,182
Permanent full-time positions, new			5,631
Total Personal Services	<u>20,062</u>	<u>20,573</u>	<u>26,813</u>
Other Expenses	4,710	4,395	5,040
Equipment	<u>150</u>	<u>150</u>	<u>250</u>
<u>Total Financial Aid</u>	<u>24,922</u>	<u>25,118</u>	<u>32,103</u>
<u>C. Connecticut Review</u>			
Other Expenses	<u>5,800</u>	<u>5,950</u>	<u>6,250</u>
<u>Total (Connecticut Review)</u>	<u>5,800</u>	<u>5,950</u>	<u>6,250</u>
<u>Central Office Summary of A, B, & C</u>			
Personal Services	177,670	210,000	249,360
Other Expenses	28,500	25,000	36,600
Equipment	<u>500</u>	<u>500</u>	<u>1,000</u>
<u>Total Central Office</u>	<u>206,670</u>	<u>235,500</u>	<u>286,960*</u>

*Does not include \$140,000 for loans to college students requested by colleges and appropriated to the Central Office.

- 5/29/73