



STATE OF CONNECTICUT

COMMISSION FOR HIGHER EDUCATION

P.O. Box 1320 • HARTFORD, CONNECTICUT 06115

AREA CODE 203 566-3912

JA

November 27, 1974

Dr. James A. Frost
Executive Secretary
Board of Trustees for
The State Colleges
P. O. Box 2008
New Britain, Connecticut 06050

Dear Jim:

In reviewing the matter of the proposed change in title of Associate Executive Secretary to Executive Officer for Academic Affairs in the central office of the Board of Trustees for State Colleges, I find that it had not been included as an action item for a logical reason. According to Section 10-324 of the General Statutes the Commission shall approve the size, duties, terms and conditions of employment of the executive staff of the constituent units. I do not see a position title as a specific item to be approved though it might be so considered if duties changed with a title change. In this case, since duties and salary remain the same, it does not seem that the statutes assign approval responsibility to the Commission.

If you wish this to be acted upon by the Commission, I will be pleased to add it to the next agenda.

Sincerely,

W. Robert Bokelman
Director

WRB:kkk