



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. BOX 2008

NEW BRITAIN, CONNECTICUT 06050

TEL. NEW BRITAIN: 203-229-1607

TEL. HARTFORD: 203-566-7373

RESOLUTION

concerning

UNIFORM POLICY FOR RECEIPT AND

EXPENDITURE OF EDUCATIONAL EXTENSION FUND

April 2, 1976

- WHEREAS, Board Resolution No. 75-6, dated April 11, 1975, required that a uniform policy for the receipt and expenditure of money deposited in the Connecticut State College Educational Extension Fund be established, and
- WHEREAS, The guidelines for the expenditure of Educational Extension Fund money stated on the addendum to this Resolution have been developed by the Executive Officer for Finance and Management and by the Colleges' Vice Presidents for Administration, and
- WHEREAS, These guidelines have been endorsed by the College Presidents and the Executive Secretary, therefore be it
- RESOLVED, That the guidelines stated on the addendum are adopted for the budgeting and expenditure of the Connecticut State College Educational Extension Fund, and be it
- RESOLVED, That the Executive Officer for Finance and Management shall continue to work with the Colleges' Vice Presidents for Administration to further refine the guidelines for expenditure, and be it further
- RESOLVED, That the receipt of money for the Educational Extension Fund will be accounted for as prescribed by the statutes, rules and regulations of the State of Connecticut.

A Certified True Copy:

James A. Frost
Executive Secretary

CONNECTICUT STATE UNIVERSITY

Budget Analysis and Tuition Impact
In Millions

Schedule A

	1985-86	1986-87	Present Level 1987-88	Add-on's Requested 1987-88			
				Campus Requests		Recommended	
Personal Services	\$64.9	\$70.8	\$70.8	\$	\$	\$	
Coll. Barg.(Est.)(6.5%)			5.2				
Total			76.0	4.5	80.5	2.4	78.4
Other Expenses	9.7	10.3	10.3				
Inflation (4%)			0.4				
Total			10.7	2.1	12.8	1.5	12.2
Other Current Expenses	0.3	0.3	0.3		0.3		0.3
Library Books	0.9	1.0	1.0				
Inflation (4.8%)			0.0				
Total			1.0		1.0		1.0
Equipment	2.3	3.9	3.9				
Inflation (4%)			0.2				
Total			4.1	3.8	7.9	0.8	4.9
Fixed Charges	1.8	2.1	2.1	0.04	2.1		2.1
Total	\$80.0	\$88.4	\$94.2	\$10.4	\$104.6	\$4.7	\$98.9
General Fund	\$66.6	\$73.7	78.2		88.6		82.9
Tuition Fund	13.3	14.7	16.0		16.0		16.0
Total	80.0	88.4	94.2		104.6		98.9
% Increase over previous year	8.8%	10.6%	6.5%		18.3%		11.9%
Recommended Impact on Tuition					1989-90 Present	1989-90 Full	1989-90 Recommended
Tuition Fund Level (2 year prior)	1985-86	1986-87	1987-88	1988-89	Level	Request	
		\$14.7	\$16.0	\$17.7	\$18.8	\$20.9	\$19.8
Tuition Rate-Undergrad. (Assume level enroll. from 1987-88)	\$650	\$720	\$800	\$885	\$942	\$1,047	\$990
% Incr. over prev. year		10.8%	11.1%	10.6%	6.5%	18.3%	11.9%
Limitation -						\$1,018	15.0%

*Reflects enrollment decline of 3% from 1985-86
CSU 7/21/86

CONNECTICUT STATE UNIVERSITY

Budget Considerations1. Tuition Fund Level of Support

Recommend that we propose the minimum of 20% of FY 1986 expenditures. The Tuition Fund would support \$16 million of the total request. Assuming a decline of 3% in enrollment from 1985-86 enrollments, Tuition rates recommended for FY 88 are as follows:

	<u>From</u>	<u>To</u>
Undergraduate Resident	\$ 720	\$ 800
Graduate Resident	900	1,000
Undergraduate Non-Resident	2,330	2,590
Graduate Non-Resident	2,500	2,780

2. Effect of Proposed Budget on Future Tuition Rates

The recommended budget increase is \$10.5 million which is an increase of 11.9% over 1986-87. This will result in a tuition rate increase of approximately the same percentage, effective FY 1989-90.

3. Recommended Add-ons Above Present Level Inflation and Estimated Collective Bargaining Costs.

a. Recommendations regarding formula budget proposals:

- (1) Instruction - formula proposed an increase of approximately 14 faculty positions. Recommend requesting 10 faculty positions at a cost of \$350,000 to cover staffing needs in critical areas and to enhance quality in others.
- (2) Library - formula proposed a net increase of \$182,800 for the system if Eastern is held at present level. Recommend \$284,000 be requested including 11 positions with \$100,000 above formula for subscriptions.
- (3) Physical Plant - Formula provides for \$172,600 above present level if Central is held at present level. Recommend a total request of \$980,000 including 20 positions and \$500,000 for projects which should be in a normal maintenance program.

- b. Automation of Libraries' Circulation Systems. The initial planning project will be completed in 1986-87. Recommend that the current appropriation of \$260,000 be distributed to the campuses for the costs of implementation. This would be a current services request built into the base and would not be shown as an add-on.
- c. The Five-Year Academic Computer Plans submitted totaled \$2,550,000 for FY 88. Recommend \$570,000 which includes 3 positions. This will provide 132 student stations above the current expenditure level of over \$1 million.
- d. Five-Year Administrative Computer plans. It is felt that our continuing \$600,000 appropriation for Administrative computers will meet our needs for FY 88 except for certain positions. Recommend 6 positions and a total of \$171,000.
- e. Equipment Replacement Request:
Recommend a request of \$350,000 to increase base appropriations of \$1.8 million for all equipment, excluding library books, administrative computers and equipment for School of Technology at Central. This base of \$2.2 million should provide for a normal systematic replacement of existing equipment. The appropriations for the School of Technology and Administrative computers, already in place, will provide for systematic replacement of such equipment using a five-year useful life.
- f. Recommend Request of \$325,000 in General Fund to finance educational expenses currently financed from student Auxiliary Services fees.
- g. Racial and Ethnic Diversity Plans and Student Retention.
Recommend \$267,000 for this program including 8 positions for recruiting, counseling, enhancement of student services programs and initiating a summer skills program at Western.
- h. Academic Support. The stated goal is a ratio of 1:10 of clerical positions to FTE faculty (both funds). The current ratio ranges from 1:13 at Central to 1:17 at Eastern. The overall ratio for the system is 1:14.6.
Recommend 10 positions at a cost of \$190,000 to bring the ratio overall to 1:13.
Recommend \$100,000 to finance University Assistants to provide support in laboratories and other areas.

i. Services for Students. Recommend:

- (1) day care facility at Central - 3 positions and a budget of \$90,000
- (2) financial aid positions - 3 positions and \$67,000
- (3) Graduate Assistantships - \$50,000

j. Fund for Excellence Proposals. Recommend:

- (1) funding Connecticut Review for \$36,000. This was proposed for 1986-87 funding, but was not funded by DHE.
- (2) Center for International Studies at Central for second year funding. The first year (1986-87) was funded by DHE. The proposal calls for shared costs in 1987-88. CSU's share is for 2 positions and \$68,050.

k. Student Assessment Program. Recommend 2 positions and a budget of \$75,000 to prepare a survey and design tests and a program for an entry level Student Assessment Testing Program.

l. Professional Development. Recommend a budget of \$100,000 to implement a program of employee development encompassing all staff levels of the University.

m. Other Recommendations:

Costs include salary, equipment and O.E. (supplies, etc.) for each position.

Central Office:

2	Clerk Typists and supporting budgets	\$ 34,000
1	Internal Auditor	32,000
1	Executive Assistant - Academic Affairs	32,000
1	Administrative Assistant/Secretary	35,000
1	Research Assistant	24,000

Central:

5	positions and related costs to open Fine Arts Center	139,000
---	--	---------

Eastern:

1	Affirmative Action Officer (P.T. to F.T.)	17,500
1	Asst. Dir. Career Planning/Coop Ed. Program	27,000

Southern:

1	Assoc. V.P. for Academic Affairs	57,000
1	Property Control Coordinator and related costs	37,000
1	Clerk/Typist for Purchasing	16,000

Western:

1	Accountant II	29,000
1	Coordinator in Education and Field Experience	49,000
2	Clerks - Security Office dispatchers	32,000
	Maintenance agreements on equipment	65,000
	Forensic Lab	60,000
		<u>60,000</u>

TOTAL OTHER	20 Positions	\$685,500
	==	=====

<u>TOTAL ADD-ONS</u>	-	
	98 Positions	\$4,758,230
	==	=====

CONNECTICUT STATE UNIVERSITY

Budget Recommendations Above Present Level 1987-88

Pty. No.	No. of Pos.	I. SYSTEM REQUESTS	Prog. No.	P.S.	O.E.	Equip.	Other	Total
	10	Instructional Faculty	1	350,000				350,000
		Physical Plant Maintenance Projects	7		500,000			500,000
		Library Subscriptions	41		100,000			100,000
	10	Academic Clerical Support	4	170,000	10,000	10,000		190,000
		Graduate Assistants		50,000				50,000
		Educ. Supplies			325,000			325,000
		Equipment Replacement				350,000		350,000
		Professional Development			100,000			100,000
		Conn. Review (Fd. for Excel.)			36,000			36,000
	2	Student Assessment Program		35,000	38,000	2,000		75,000
		University Assistants	4	100,000				100,000
		Library Automation (P.L.) \$260,000						0
	22	Total		705,000	1,109,000	362,000	0	2,176,000
II. INDIVIDUAL REQUESTS								
Central								
	3	Day Care Center	5	55,000	5,000	30,000		90,000
	1	Assistant Director - Minority Students	5	29,000	1,000	1,000		31,000
	1	Architect	6	38,000	2,000	1,000		41,000
	1	Assistant Director/Computer Center	6	35,000				35,000
	5	Stanley School - Custodians	7	75,000	64,000			139,000
	1	Academic Computer Plan	4	22,000	33,000	165,000		220,000
	4	Clerks/Library	41	76,000				76,000
	2	International Center		51,250	16,800			68,050
								0
	18	Subtotal		381,250	121,800	197,000	0	700,050
Eastern								
	3	Learning Advisory/Orientation Centers	4	91,680	1,000	1,000		93,680
	5	Physical Plant Impr. - New Positions	6	91,000	6,000	1,000		98,000
	1	Affirmative Action Officer PT to F.T.	6	17,500				17,500
	1	Assistant Director - Admissions	5	29,000	1,000	1,000		31,000
	1	Programmer	6	30,000				30,000
	1	Ass't Director - Cooperative Education	5	25,000	1,000	1,000		27,000
	1	Library Assistant	41	18,000				18,000
		Academic Computer Plan	4		9,000	45,000		54,000
	1	Counselor - Student Services	5	22,000	1,000	1,000		24,000
	14	Subtotal		324,180	19,000	50,000	0	393,180

CONNECTICUT STATE UNIVERSITY

Budget Recommendations Above Present Level 1987-88

Southern							
1	Asst. V.P. for Academic Affairs	4	55,000	1,000	1,000		57,000
1	Warehousing - Inventory Control	6	28,000	3,000	6,000		37,000
2	Financial Aid Office (Fed. Fd. to Gen.)	2	49,000				49,000
4	Librarians/Clerks	41	76,000				76,000
1	Academic Computer Plan	4	22,000	27,000	135,000		184,000
8	Physical Plant	7	160,000	30,000			190,000
1	Counselor/Advisor	5	25,000	1,000	1,000		27,000
1	Clerk/Typist - Purchasing	6	15,000		1,000		16,000
							0
19	Subtotal		430,000	62,000	144,000	0	636,000
Western							
5	Physical Plant	7	73,000	45,000			118,000
1	Accountant II	6	28,000		1,000		29,000
	Maintenance Agreements	1		65,000			65,000
1	Admin. - Racial/Ethnic Plan	3	20,000	38,000	2,000		60,000
1	Coordinator of Education	4	29,000	19,000	1,000		49,000
2	Police Dept. Positions-24 Phone Cove.	6	32,000				32,000
1	Financial Aid/Clerk	5	16,000	1,000	1,000		18,000
	Forensic Lab	1	22,000	38,000			60,000
1	Academic Computer Plan	4	22,000	15,000	75,000		112,000
1	Programmer (Administration)	6	25,000				25,000
2	P.T. Librarians to Full Time	41	14,000				14,000
15	Subtotal		281,000	221,000	80,000	0	582,000
Executive Office							
3	Programmers	6	75,000		6,000		81,000
1	Architect/Planner	6	30,000	2,000	1,000		33,000
2	Clerk/Typists	6	30,000	2,000	2,000		34,000
1	Internal Auditor	6	30,000	1,000	1,000		32,000
1	Executive Assistant - Academic Affairs	6	30,000	1,000	1,000		32,000
1	Administrative Assistant/Secretary	6	30,000	1,000	4,000		35,000
1	Research Assistant	6	22,000	1,000	1,000		24,000
							0
10	Subtotal		247,000	8,000	16,000	0	271,000
98	Grand Total	0	2,368,430	1,540,800	849,000	0	4,758,230

Connecticut State University

PROPOSED OPERATING BUDGET

1987 - 88

General Fund	\$ 82,963,000	55.0%
Tuition Fund	16,000,000	10.6%
Auxiliary Services Fund	24,661,000	16.3%
Educational Extension Fund	16,700,000	11.1%
Fees Fund	3,400,000	2.3%
Research Foundation	183,000	0.1%
Private Funds (Loan Collections)	1,600,000	1.1%
Federal Funds	5,333,000	3.5%
Total	<u>\$ 150,840,000</u> =====	<u>100.0%</u> =====

7/22/86