



STATE OF CONNECTICUT

BOARD OF TRUSTEES
FOR THE STATE COLLEGES

P. O. Box 2008 NEW BRITAIN, CONNECTICUT 06050
 TEL. NEW BRITAIN: 203-229-1607 TEL. HARTFORD: 203-566-7373

*repealed
see
BR 79-87*

RESOLUTION

concerning

INTERNS IN THE CONNECTICUT STATE COLLEGES

June 4, 1976

- WHEREAS, The student centers of the Connecticut State Colleges are established to provide a wide variety of services and activities for the entire campus community, and
- WHEREAS, The hours of operation of these facilities are extensive and the program requirements many, and
- WHEREAS, These services cannot at all times be reasonably provided by normal professional staff complements, and
- WHEREAS, There is a nationally recognized program for the professional training of individuals desirous of career work in student centers, and
- WHEREAS, Universities and colleges throughout the nation provide for "internship" programs culminating in the training of professionals for student centers, now, therefore, be it
- RESOLVED, That the position of State College Intern is authorized for use with students in graduate programs, and with remuneration in the form of:
1. Waiver of fees for up to fifteen credit hours per academic year,
 2. Stipend not to exceed \$355. per month of service during the first year, and not to exceed \$405. per month of service during the second year.

and be it further

- RESOLVED, That each College shall be authorized one such intern for each 1000 full-time equivalent students or major fraction thereof.

A Certified True Copy:

James A. Frost

 James A. Frost
 Executive Secretary

RESOLUTION

regarding

INTERNS IN THE
CONNECTICUT STATE COLLEGES

Draft
President's
Council
CIR

Whereas, The student centers of the Connecticut State Colleges are established to provide a wide variety of services and activities for the entire campus community, and

Whereas, The hours of operation of these facilities are extensive and the program requirements many, and

Whereas, These services cannot at all times be reasonably provided by normal professional staff complements, and

Whereas, There is a nationally recognized program for the professional training of individuals desirous of career work in student centers, and

Whereas, Universities and colleges throughout the nation provide for "internship" programs culminating in the training of professionals for student centers, and

Whereas, Other areas in the College could benefit from the services of such interns, now therefore be it

Resolved, That the position of State College Intern is authorized for use with students in graduate programs, on a need-determined basis, and with remuneration in the form of:

1. Waiver of fees for up to fifteen credit hours per academic year,
2. Stipend not to exceed \$355. per month of service during the first year, and not to exceed \$405. per month of service during the second year.

CMR/RLJ 24 May 1976
Student Affairs Deans

5/28/76
From
J.P.
sub Bar
of

RESOLUTION

regarding

INTERNS IN THE
CONNECTICUT STATE COLLEGES

Draft
President's
Council
CIR

Whereas, The student centers of the Connecticut State Colleges are established to provide a wide variety of services and activities for the entire campus community, and

Whereas, The hours of operation of these facilities are extensive and the program requirements many, and

Whereas, These services cannot at all times be reasonably provided by normal professional staff complements, and

Whereas, There is a nationally recognized program for the professional training of individuals desirous of career work in student centers, and

Whereas, Universities and colleges throughout the nation provide for "internship" programs culminating in the training of professionals for student centers, and

Whereas, Other areas in the College could benefit from the services of such interns, now therefore be it

Resolved, That the position of State College Intern is authorized for use with students in graduate programs, on a need-determined basis, and with remuneration in the form of:

1. Waiver of fees for up to fifteen credit hours per academic year;
2. Stipend not to exceed \$355. per month of service during the first year, and not to exceed \$405. per month of service during the second year.

CMR/RLJ 24 May 1976

Student Affairs Deans

RESOLUTION

*Revised with full
5/18/76*

regarding

INTERNS IN THE STUDENT CENTERS
OF THE STATE COLLEGES

- Whereas, The student centers of the Connecticut State Colleges are established to provide a wide variety of ~~program~~ services and activities for the entire campus community, and
- Whereas, The hours of operation of these facilities are extensive and the program requirements many, and
- Whereas, These services cannot at all times be reasonably provided by normal professional staff complements, and
- Whereas, It is recognized that there exists a professional program nationally for the training of individuals desirous of career work in student centers, and
- Whereas, Universities and colleges throughout the nation provide for "internship" programs culminating in ^{the} training of professionals for student centers, ~~throughout the country~~, now therefore be it
- Resolved, That the position of State College Administrative Intern is established for use with matriculants in graduate programs on the various campuses, on a need-determined basis, ^{with} initial use ~~to be~~ limited to Student Center, ~~interns~~ ^{and} with remuneration in the form of:
1. Waiver of ^{fees for} up to fifteen credit hours per academic year,
 2. Stipend of \$325. per month of service during the first year, and \$375. ^{per} month of service during the second year.

As revised with D. G. G. 5/18/76
MAY 17 1976
C. W. D.
5/17/76

Resolution regarding interns in the Student Centers of the State Colleges.

Whereas, The student centers of the Connecticut State Colleges are established to provide a wide variety of program services and activities for the entire campus & community, and

Whereas, The hours of operation of these facilities are extensive and the program requirements are many, and

Whereas, These services cannot ^{at all times} be reasonably provided by normal professional staff compliments, and

Whereas, It is recognized that there exists a professional program nationally for the training of individuals desirous of career work in student ^{Centers} ~~unions~~, and

Whereas, Universities and Colleges throughout the nation provide for "internship" programs culminating in training professionals for ~~student unions and~~ student centers throughout the country, now therefore be it

Resolved, That the position of State College ^{Administrative Interns I and II} ~~student center interns I and II~~ is established for use ^{with matriculants in graduate programs} on the various campuses on a need-determined ^{initial use to be limited to student center interns, with remuneration} basis ~~with the following range of remuneration, be it further~~ ^{in the form of: 1) waiver,}

~~Resolved, That as part of the remuneration the Trustees authorize the waiving of~~ ^{credit} ~~up to 15 semester hours (tuition)~~ for graduate studies per academic year, 2) ^{monthly stipend of \$325 per month of service} ~~the first year during the first year of service~~ and \$375 per month of service during the second year.



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900
5/21/76

S
B.C.

May 19, 1976

Presidents Agenda
for 5/25/76

TO: Council of Presidents
FROM: Clinton M. Ritchie
CONCERNING: Policy Draft - Interns

The attached has been prepared for and cleared by the Student Affairs Deans for your review, refinement and hopeful transmission to the Personnel Committee and to the Trustees. It will provide a useful vehicle, expandable when the need arises.

CMR/eh
enc.

cc: Dr. James Frost ✓
Deans of Student Affairs

*Pending take Revised copy from J...
As Revised, 5/24/76
with S.A.D.*

RESOLUTION

regarding

~~Administrative~~

~~INTERNS IN THE STUDENT CENTERS
OF THE CONNECTICUT STATE COLLEGES~~

generally

- Whereas, The student centers of the Connecticut State Colleges are established to provide a wide variety of services and activities for the entire campus community, and
- Whereas, The hours of operation of these facilities are extensive and the program requirements many, and
- Whereas, These services cannot at all times be reasonably provided by normal professional staff complements, and
- Whereas, It is recognized that there exists a professional program nationally for the training of individuals desirous of career work in student centers, and
- Whereas, Universities and colleges throughout the nation provide for "internship" programs culminating in the training of professionals for student centers, now therefore be it

Resolved, That the position of State College ~~Administrative Intern~~ is established for use with ~~matriculants~~ in graduate programs ~~on the various campuses~~, on a need-determined basis, ~~with initial use limited to Student Centers~~, and with remuneration in the form of:

1. Waiver of fees for up to fifteen credit hours per academic year,
2. Stipend ^{not to exceed} of \$355. per month of service during the first year, and \$375. per month of service during the second year.

[Handwritten bracket on the right side of the Resolved section]



From CMR's
OB 4/20/76
MAR 22 1976

CENTRAL CONNECTICUT STATE COLLEGE
New Britain, Connecticut /

Office of the President

March 17, 1976

Dr. James A. Frost, Chief Executive Officer
Board of Trustees for the State Colleges
Central Connecticut State College
New Britain, Connecticut 06050

Dear Jim:

As discussed at the recent meeting of the Council of Presidents, I am requesting the establishment of a new position of State College Administrative Intern. I would appreciate your discussing this with the appropriate Committee of the Board of Trustees for their action.

Beginning in 1964, the Student Center has developed a graduate intern program utilizing graduate students in various capacities of supervision, counseling, programming and responsibility in the day to day operation. This program has provided individual students with the opportunity to prepare as college union/student activity administrators and advisors. Many of these same individuals have completed a two-year internship and gone on to colleges and universities around the country in professional positions. The rate of remuneration to these interns has ranged from that standard paid to teaching graduate assistants to the current pay scale of \$315/350 monthly.

The internship represents a unique learning/working experience which provides enthusiastic, productive young professionals to conduct Student Center operations and programs at a much smaller cost than regular professional faculty. In return for carrying the burden of irregular hours and intensive duties for a relatively low rate of remuneration, the Interns have the opportunity to develop the necessary skills and competencies to function as qualified college administrators. Many Student Center services and programs would not be available were it not for the industry and flexibility of the Interns; the regular professional faculty work both evenings and weekends but the nature of a quality college union demands a degree of adaptability which cannot be borne by the regular staff alone and requires the utmost flexibility in staffing such as may be offered through an internship program.

Dr. James A. Frost
Page two
March 17, 1976

In addition to the career development opportunities afforded, a wide range of duties are fulfilled by the Interns. They provide direct supervision for student workers who handle the Student Center's cash receipts from the Game Room, ticket sales and The Pub. This responsibility includes collection, accountability, and deposit of weekly average cash flow of \$6700. They are responsible for hiring, training and supervising a student work force of eight persons. They carry special assignments in all aspects of the Center's business, duplicating, information and housekeeping areas. They assist the administrative faculty in advising the student volunteers who presented 350 programs during the 1974-1975 academic year. They supervise the facility, its operations and services and the programs conducted in the facility as well as in other locations including supervision of part-time and full-time personnel. The Student Center is open seven days per week and operates in excess of 108 hours weekly, averaging more than fifteen hours daily.

CCSC has an excellent record of placing its Interns in professional positions and has developed a fine reputation in the field. Students from around the country actively seek internship positions at Central Connecticut because of the stature of its program. To date, most individuals have elected the Guidance and Counseling area of concentration in our Graduate School because of its natural relationship to the Student Affairs discipline and the career opportunities available. Although the internship program is not a large program, it has a uniqueness and productivity which reflects well on the institution, provides for a savings in the overall budget and fills an important and specific staffing need.

I am recommending that a special student job classification entitled State College Administrative Intern (I and II) be established which would pay a monthly stipend of \$325 for the first year (ten months of service) S. C. Administrative Intern I) and \$375 for the second year (S. C. Administrative Intern II). The funding of these positions would be from the Auxiliary Services account. As no meal hour is provided, Interns would receive one meal during each shift of five consecutive hours. A waiver of tuition would be provided for up to nine semester hours of graduate study per semester. Each appointment would be renewable each semester for a term of two years, with a ten month schedule from mid-August to mid-June. The work week of the Interns would consist of 30-40 hours when classes are in session, with attendance not required during normal school vacations. Hours would be irregular, combining days, evenings and weekends.

*Developed
Resolutions
for S.A.A.
President*

Dr. James A. Frost
page 3
March 17, 1976

I am also recommending the option of Intern appointments for two months during the Summer, from mid-June to mid-August, at the same monthly stipend.

We would certainly be glad to provide any further information that you would desire on these positions.

With best wishes,

Cordially yours,



F. Don James
President

fdj:ma
cc: Dean Richard L. Judd



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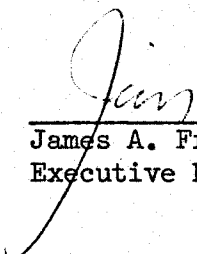
June 23, 1976

TO COLLEGE PRESIDENTS:

Dr. F. Don James (CCSC)
Dr. Charles R. Webb (ECSC)
Dr. Manson Van B. Jennings (SCSC)
Dr. Robert M. Bersi (WCSC)

Enclosed are copies of the following resolutions approved by the Board of Trustees for State Colleges at its regular meeting held on June 4, 1976.

SCR#76-44, 45, 49, 50, 51, 52, 53, and 55.



James A. Frost
Executive Director

b

encl.