



STATE OF CONNECTICUT

BOARD OF TRUSTEES FOR THE STATE COLLEGES

P. O. BOX 2008

NEW BRITAIN, CONNECTICUT 06050

TEL. NEW BRITAIN: 203-229-1607

TEL. HARTFORD: 203-566-7373

*Repealed
See 81-109*

RESOLUTION

concerning

PROCEDURES FOR WAIVER/REMITTANCE OF TUITION

JULY 16, 1976

- WHEREAS, The Board of Trustees for State Colleges by its resolution of July 18, 1975 (No. 75-34), as amended by its resolution of May 7, 1976 (No. 76-35), has authorized the waiver or remittance of tuition to certain qualified students, and
- WHEREAS, Accurate recording of amounts waived or remitted under the provisions of the aforesaid resolutions will be necessary for accountability and budgetary purposes, and
- WHEREAS, The Trustees desire that uniform procedures should be followed and that uniform records should be maintained throughout the State College System, be it
- RESOLVED, That the procedures set forth in the addendum to this resolution shall be followed by the State Colleges in accounting for tuition amounts waived or remitted in accordance with the provisions of State College Resolutions No. 75-34 and No. 76-35.

A Certified True Copy:

James A. Frost
James A. Frost
Executive Director

BOARD OF TRUSTEES FOR STATE COLLEGES

Procedures

Waiver/Remittance of Tuition

The general procedures set forth below should be followed in the processing and recording of waivers and remittances granted under the provisions of State College Resolutions No. 75-34 and No. 76-35.

1. To the extent possible, tuition will be waived. When tuition is collected, as in the case of late determination of eligibility, remittance may be made from the appropriation for Scholarship Aid Tuition Refund.
2. Waivers or remittances for nonresidents should not exceed ten percent of the nonresident enrollment.
3. For each semester there should be prepared two lists, one for waivers and one for remittances, identifying each recipient and stating the amount waived or remitted. A total dollar amount, rather than individual amounts, may be shown if the individual amount is the same for all recipients. Nonresidents of Connecticut should be segregated on these lists.
4. When the pertinent information is finalized for each semester, a service transfer should be prepared to charge the appropriation for Scholarship Aid Tuition Refund and to credit Tuition revenue (Code 3801, In State or 3804, Out of State, as appropriate) for the total amount waived for the semester.
5. For each student granted a waiver or remittance of tuition there should be maintained a file of that documentation which supports the determination of eligibility.



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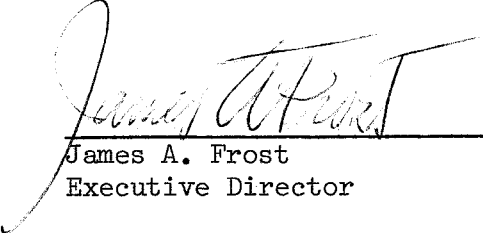
July 8, 1976

TO COLLEGE PRESIDENTS:

Dr. Robert M. Bersi (WCSC)
Dr. F. Don James (CCSC)
Dr. Manson Van B. Jennings (SCSC)
Dr. Charles R. Webb (ECSC)

SUBJECT: Tuition Waiver for Out-of-State Students

The maximum tuition waiver for out-of-state students is \$195.00 per semester which is also the maximum for in-state students, per our Resolution #76-35 passed by the Board on May 7, 1976. A further limitation to which we agreed was that not more than 10% of the out-of-state students should receive such a waiver. If the latter provision creates a problem please telephone me.


James A. Frost
Executive Director

JAF/b

Interdepartment Message

SAVE TIME: *Handwritten messages are acceptable.*
 Use carbon if you really need a copy. If typewritten, ignore faint lines.

FD-201 REV. 3/73 STATE OF CONNECTICUT

To	NAME Dr. James A. Frost	TITLE Executive Secretary	DATE June 14, 1976
	AGENCY Board of Trustees-State Colleges	ADDRESS	
From	NAME Arnold W. Boynton	TITLE Associate for Fiscal Affairs	TELEPHONE
	AGENCY Board of Trustees-State Colleges	ADDRESS	

SUBJECT

Waiver/Remittance of Tuition

Attached is a copy of our resolution of 5/7/76 which provides for a waiver of \$195.00 of tuition fee per semester for all qualified students, non-resident not excepted. This is consistent with our policy for the State College Fee.

As yet I've been unable to obtain information from the Community Colleges on this. At Uconn, for this year, non-resident undergraduates may benefit to the same maximum as resident students. Under some circumstances, non-resident graduates may receive in excess of this amount.

If it is decided to waive or remit full tuition for non-residents, I'd like to suggest that, in fairness to residents, the 10% limit be applied to non-residents as a group.

Also, for accounting and statistical purposes, I'd suggest that a uniform procedure be established whereby remittance would be made only to those not pre-determined to be eligible, with all others being granted waivers. At the end of each semester, waived amounts would be charged to the appropriation for remittances and credited to tuition revenue by adjustment. (Carole Donagher informs me that this procedure is acceptable to Jim Poloshian and to Art Johnson, Assistant Chief Accountant, Comptroller's.)

If revenue obtained through increased rates is to be a budget factor in the future, we would do well to maintain gross and net revenue figures as well as waiver and remittance figures.

Arnold

AWB:pm
att.