



STATE OF CONNECTICUT
 BOARD OF TRUSTEES
 FOR THE STATE COLLEGES

P. O. BOX 2008 NEW BRITAIN, CONNECTICUT 06050
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RESOLUTION

concerning

EXECUTIVE ASSISTANT TO THE PRESIDENT

June 3, 1977

WHEREAS, Over the past several years the demands placed upon the Office of the College President have grown steadily making it necessary to provide each College President with an Executive Assistant, thereby removing many routine burdens from the College President and enabling the College President to provide a higher quality of academic leadership, and

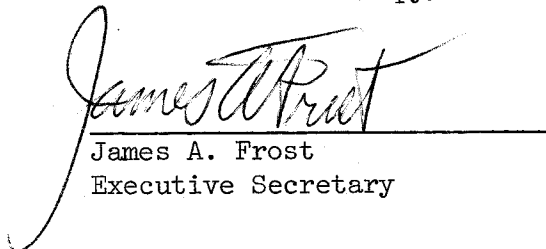
WHEREAS, To be effective an Executive Assistant must be an integral part of the management team, serving as a member of the College President's Cabinet and having access to all the work of the College President's Office, therefore be it

RESOLVED, That the position Executive Assistant to the College President is hereby established, and be it

RESOLVED, That the Executive Assistant shall be a member of the College President's Cabinet and shall serve as a confidential employee, and be it

RESOLVED, That the College Presidents are authorized to fill the said position at the Administrator V level, effective immediately.

A Certified True Copy:


 James A. Frost
 Executive Secretary