



STATE OF CONNECTICUT
BOARD OF TRUSTEES
FOR THE STATE COLLEGES

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AUTHORIZING RESOLUTION

concerning

Alteration of Title

at

Southern Connecticut State College

from

Assistant to the Dean of Student Affairs/Adm. II


to

Assistant Dean of Student Affairs/Adm. III

August 2, 1979

RESOLVED, That the position Assistant to the Dean of Student Affairs/Adm. II, be altered to Assistant Dean of Student Affairs/Adm. III, at Southern Connecticut State College effective August 2, 1979, in accordance with all provisions and expectations as set forth in the proposal dated July 11, 1979, which is attached as an addendum to this Resolution.

A Certified True Copy:


James A. Frost
Executive Director

SOUTHERN CONNECTICUT STATE COLLEGE

NEW POSITION:

Assistant Dean of Student Affairs

RANK:

Administrator III, 12 months

RESPONSIBILITIES:

1. Directs and coordinates College academic advisement program for freshmen.
2. Increases liaison activities with the academic community.
3. Responsible for general supervision of clubs and organizations funded by the Student Activity Fee.
4. Provides support services for the Student Affairs Committee and serves as contact person within the College for members of the Committee.
5. Serves as College judicial officer.
6. Serves as Section 504 Compliance Officer for Handicapped Students.
7. Responsible to the Dean of Student Affairs for Student Handbook and Student Affairs publications.
8. Coordinates in-service programs for staff development.
9. Provides direct student personnel services to individuals and student groups as needed.
10. Assumes related duties as assigned by the Dean of Student Affairs.