



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. BOX 2008

NEW BRITAIN, CONNECTICUT 06050

827-7700

TEL. NEW BRITAIN: 203-~~229-1600~~

~~TELEX 214210RREX 206568XXXX~~

AUTHORIZING RESOLUTION

concerning

Abolishment of Position

at

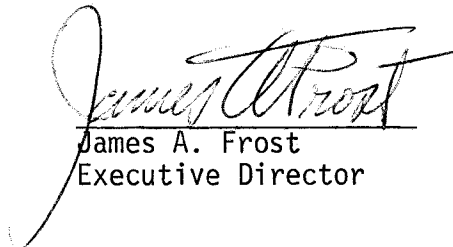
Central Connecticut State College

Director of Residence Life/Administrator III

November 7, 1980

RESOLVED, That the position Director of Residence Life/Administrator III be abolished at Central Connecticut State College effective November 7, 1980, in accordance with all provisions and expectations as set forth in the proposal dated November 7, 1980, which is attached as an addendum to this Resolution.

A Certified True Copy:


James A. Frost
Executive Director

UNCLASSIFIED POSITION ALTERATION SUMMARY

Title: Director of Residence Life/Administrator III

Fund: Auxiliary

Position Type: Permanent x Part-time

Effective Date: November 7, 1980

Cost: None

Campus: Central CT State College

Proposal: To abolish the current position Director of Residence Life/
Administrator III and transfer the incumbent to a new
position Counselor III at his present salary.

Summary: See current job description to be abolished.

Date: November 7, 1980

POSITION DESCRIPTION

Position Title: Director of Residence Life

Administrative Rank: Administrator III

Department: Student Affairs

Supervisor(s) Position/Title Dean, Student Affairs

POSITION SUMMARY:

Coordinates and supervises the recruitment, hiring and training of residence hall staff. Provides for the enhancement of an intellectually athletically and socially enrichment program for residence hall students. Supervises and evaluates staff, prepares budget, counsels staff and students, and develops overall living and learning centers.

POSITION RESPONSIBILITIES:

Provides educational training program for residence staff, including teaching of courses for credit.

Recruits and hires residence hall staff.

Supervises and evaluates the entire residence hall staff and makes decisions regarding rehiring and termination.

Designs and implements an educational training program that meets the needs of residence staff.

Designs and implements educational programs for our residential students.

Counsels residence hall staff members and students in order to facilitate their adjustment to their positions and life away from home.

Serves as faculty advisor to the Inter-Residence Hall Council.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

POSITION RESPONSIBILITIES: (Cont'd.)

VIEW AND APPROVAL:

Prepared by: _____

Reviewed by: _____

Approved by: Michael K. Becker 11-21-79

I have read the job description prepared jointly by myself and the "College" Job Analysis Committee and agree that it accurately reflects my functions and responsibilities as of _____
Date

(Signature)
J. A. Miller
Campus JA Committee

RECEIVED

NOV - 7 1980

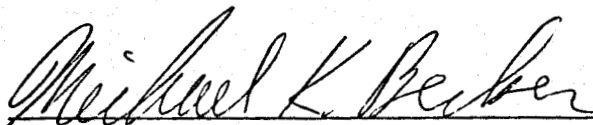
BOARD OF TRUSTEES
FOR THE STATE COLLEGES

Memorandum of Agreement
between
Board of Trustees for the State College
and
SCOAF-AFSCME

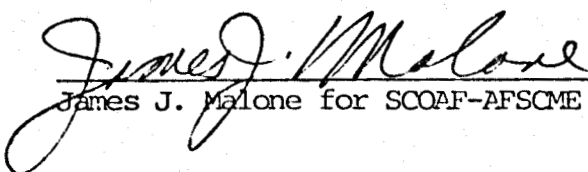
In settlement of prohibited practice complaint #SP-5774, dated April 21, 1980; claims arising from the administrative reorganization of Central Connecticut State College; and other related issues.

It is agreed

1. That the Board shall create eight (8) ten-month positions of Residence Hall Director, Administrator I at Central Connecticut State College and shall place the eight current dormitory directors in those positions effective August 25, 1980 at an annual salary of \$1,000.00 per annum above the rate of direct wages they are currently receiving under Personal Services Agreements. They shall not be eligible for the 1980 merit pool.
2. Residence Hall Directors who served during the 1979-80 academic year, shall be treated as second year employees.
3. Victor Stone will be transferred to the position of Counselor III at his current salary effective November 7, 1980. The position of Director of Residence Life, Administrator III, shall be abolished.
4. The Board shall establish the position of Assistant to the Director of Housing, Administrator I at Central Connecticut State College with an appropriate job description.
5. The position of Assistant Director Student Center-Program Advisor, Administrator II, currently vacant, shall be revised to Assistant in the Student Center-Operations and Student Activities, Administrator I, and shall include among others, the duties for the position of Assistant in Student Affairs-Student Activities previously approved by the Board.
6. SCOAF-AFSCME withdraws complaint #SP-5774, dated April 21, 1980, and declares that all issues arising from said complaint, the administrative reorganization of Central Connecticut State College dated October 3, 1980, and the creation of the position of Assistant in Student Affairs-Students activities are hereby resolved and that SCOAF-AFSCME has no further claims in these matters.



Michael K. Becker for Board of Trustees



James J. Malone for SCOAF-AFSCME

Dated

7 November 1980