



## CENTRAL CONNECTICUT STATE COLLEGE

## Unclassified Position Alteration Summary

TITLE: Assistant Director of Admissions for Cooperative EducationFUND: ExtensionPOSITION TYPE: Permanent \_\_\_\_\_ Temporary XFull-time X Part-time Administrative FacultyEFFECTIVE DATE 7/17/81 Bargaining Unit \_\_\_\_\_COST: \$ 18,000

## PROPOSAL:

To establish the position of Asst. Director of Cooperative Education in order to fulfill the provisions of the Federal Cooperative Education Demonstration and Administration Grants.

## JUSTIFICATION:

Position is needed to do work grant will pay for. Position will be established only if grant is actually received.

Date: 6/25/81Prepared By Michael K. BeckerApproved By Don James

**REQUEST FOR POSITION ACTION**  
 ER-200 REV. 5/78 (Stock No. 6938-255-01)

STATE OF CONNECTICUT  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
 PERSONNEL DIVISION

| COMMUNICATION NUMBER |             |            |
|----------------------|-------------|------------|
| DEPT. CODE           | FISCAL YEAR | SERIES NO. |
| 7802                 | 81          | 128        |
| PAGE                 | OF          |            |
|                      | 2           |            |

X items must be coded

Items coded if applicable

|   |                            |   |                          |   |
|---|----------------------------|---|--------------------------|---|
| A | DOC. NUMBER<br>1 3 7<br>PO | C. DEPARTMENT/AGENCY (Name)<br>St. Bd. of Higher Education<br>Central Connecticut State College | D. CURRENT CLASS ABBREV. | E. NEW CLASS TITLE ABBREV.<br>S.C. Adm. III |
|---|----------------------------|---|--------------------------|---|

|                          |    |            |    |                   |
|--------------------------|----|------------|----|-------------------|
| B. TRANSACTION-enter "X" |    | TRANS TYPE | 14 | F. EFFECTIVE DATE |
| ESTABLISH                | 01 |            | 01 | Mo. Day Year      |
| TRANSFER                 | 02 |            |    |                   |
| RECLASSIFY               | 03 |            |    |                   |
| GEN. CHANGE              | 04 |            |    |                   |
| ABOLISH                  | 06 |            |    |                   |
| Ch. Eff. Date            | 07 |            |    |                   |
| Backout                  | 08 |            |    |                   |
| Refill                   | 09 |            |    |                   |
| 01                       | 02 | 03         | 04 | 06                |
|                          |    |            |    | 07 17 81          |

|                            |           |      |        |           |          |      |       |          |       |                    |     |           |      |           |  |
|----------------------------|-----------|------|--------|-----------|----------|------|-------|----------|-------|--------------------|-----|-----------|------|-----------|--|
| G. POSITION CONTROL NUMBER |           |      |        |           |          |      |       |          |       | H. FULLTIME EQUIV. |     | I. REIMB. |      | J. SOURCE |  |
| 01                         | GOVT FUNC | DEPT | AGENCY | MAJ. DIV. | WK. DIV. | SEC. | S-SEC | POSITION | FTE % | HRS. COMP.         | YES | NO        | FUND | %         |  |
| X                          | X         | X    | X      |           |          |      |       |          |       |                    |     |           |      |           |  |
| Current                    | 22        |      |        |           |          |      |       |          |       |                    |     |           |      |           |  |
| X                          | X         |      | J 72   | 4200      | 00       | 00   | 00    | 00       | 60    |                    |     | 67        | 68   |           |  |
| Proposed                   | 41        |      |        |           |          |      |       |          |       |                    |     |           |      |           |  |

|                        |    |              |      |                 |       |         |                         |  |  |  |
|------------------------|----|--------------|------|-----------------|-------|---------|-------------------------|--|--|--|
| K. POSITION CLASS CODE |    | L. BARG UNIT |      | M. COMPENSATION |       |         | N. HIRING PAY RATE (\$) |  |  |  |
| 02                     |    |              |      | Plan            | Group | Pd      |                         |  |  |  |
| Current                | 23 |              | 27   |                 |       | 29      |                         |  |  |  |
| X                      |    |              |      |                 |       |         |                         |  |  |  |
| Proposed               | 41 |              | 45   |                 |       | 47      |                         |  |  |  |
| X                      |    |              |      |                 |       |         |                         |  |  |  |
|                        |    |              | 7918 |                 | 22    | FR 99 B | 689.66                  |  |  |  |

|                        |    |             |    |                  |  |                |  |             |  |                  |   |   |     |   |   |   |   |   |   |   |   |
|------------------------|----|-------------|----|------------------|--|----------------|--|-------------|--|------------------|---|---|-----|---|---|---|---|---|---|---|---|
| O. POSITION INDICATORS |    |             |    | P. TYPE APPOINT. |  | Q. TYPE EMPLOY |  | R. POS. USE |  | S. POSITION DATE |   |   |     |   |   |   |   |   |   |   |   |
| REG. O.TIME            |    | SHIFT DIFF. |    |                  |  |                |  |             |  | START            |   |   | END |   |   |   |   |   |   |   |   |
| YES                    | 18 | YES         | 19 | 20               |  | 22             |  | 23          |  | M                | M | D | D   | Y | Y | M | M | D | D | Y | Y |
| NO                     | 18 | NO          | 19 |                  |  |                |  |             |  | 24               |   |   |     |   |   |   |   |   |   |   |   |
|                        | N  |             | N  | 01               |  | 1              |  | 1           |  |                  |   |   |     |   |   |   |   |   |   |   |   |

|                                 |  |           |  |                 |  |          |  |          |  |      |  |           |  |            |  |            |  |
|---------------------------------|--|-----------|--|-----------------|--|----------|--|----------|--|------|--|-----------|--|------------|--|------------|--|
| T. EXPENDITURE CODING (Funding) |  |           |  |                 |  |          |  |          |  |      |  |           |  |            |  |            |  |
| 18 FUND                         |  | 22 AGENCY |  | 29 SPEC. IDENT. |  | 33 FUNC. |  | ACTIVITY |  | 46 % |  | STATUS    |  | 51 PROJECT |  | 57 PROGRAM |  |
|                                 |  |           |  |                 |  |          |  |          |  |      |  | Curr. New |  |            |  |            |  |
| 14 05                           |  | 6111      |  |                 |  |          |  |          |  |      |  |           |  |            |  |            |  |
| 14 05                           |  |           |  |                 |  |          |  |          |  |      |  |           |  |            |  |            |  |
| 14 05                           |  |           |  |                 |  |          |  |          |  |      |  |           |  |            |  |            |  |
| 14 05                           |  |           |  |                 |  |          |  |          |  |      |  |           |  |            |  |            |  |

JUSTIFICATION/REMARKS

To establish the position of Administrator III in order to fulfill the provisions of the Federal Cooperative Education Demonstration and Administration Grants. This position is needed to do work grant will pay for. Position will be established only if grant is actually received.

|                       |  |                          |  |   |  |         |  |
|-----------------------|--|--------------------------|--|---|--|---------|--|
| SIGNED (Agency/Dept.) |  | <i>Michael K. Becker</i> |  | DATE                                      |  | 6/25/81 |  |
| APPROVED:             | <input type="checkbox"/> Yes <input type="checkbox"/> No | JUSTIFICATION ATTACH:    | <input type="checkbox"/> Yes <input type="checkbox"/> No | SIGNED (Dept. of Administrative Services) |  | DATE    |  |
| APPROVED:             | <input type="checkbox"/> Yes <input type="checkbox"/> No | JUSTIFICATION ATTACH:    | <input type="checkbox"/> Yes <input type="checkbox"/> No | SIGNED (Office of Policy & Management)    |  | DATE    |  |