



STATE OF CONNECTICUT
BOARD OF TRUSTEES
FOR THE STATE COLLEGES

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AUTHORIZING RESOLUTION

concerning

Establishment of a Part-time Grant-Funded Position
at
Western Connecticut State College

Assistant in the Weather Station/Administrator I

July 23, 1982

RESOLVED, That a temporary part-time grant-funded position,
Assistant in the Weather Station/Administrator I,
be established at Western Connecticut State College
effective July 23, 1982, in accordance with all pro-
visions and expectations as set forth in the proposal
dated July 7, 1982, which is attached as an addendum
to this Resolution.

A Certified True Copy:

James A. Frost
James A. Frost
Executive Director

UNCLASSIFIED POSITION ALTERATION SUMMARY

Title: Assistant in the Weather Station/Administrator I
Fund: Grant Funding through Auxiliary Account
Position Type: Permanent _____ Part-time X - Grant Durational
Effective Date: July 23, 1982
Cost: \$7,875 per annum
Campus: Western Connecticut State College

Proposal: To establish a 3/4-time grant-funded position for the Weather Station. Actual use of the position is contingent upon securing the grant.

Summary:

The Assistant in the Weather Station assists in the overall research efforts of the Weather Center. A knowledge of synoptic meteorology, along with some background in calculus is a requirement of the position. The position shall be entirely funded through a grant.

Date: July 7, 1982

ALTERATION OF A CURRENT POSITION OR ESTABLISHMENT OF NEW POSITION
IN THE UNCLASSIFIED SERVICE

To: Executive Officer for Faculty and Staff Affairs

From: WESTERN Connecticut State College, [Signature]
President

Concerning: X New Position, _____ Existing Position (Vacant/Filled)

1. Proposal:

To establish the part-time position of Assistant in the Weather Center to fulfill the provisions of an anticipated two year grant.

2. Proposed Position:

Title/Rank Assistant in the Weather Station / Administrator I

3/4 part-time			
12 mo. temp.	\$7,875.00	Auxiliary Services	<u>AFSCME</u>
10 or 12 mo.	Salary Level	Fund (Gen.,	Bargaining Unit
Full-Part-Time		Ed. Ext., Aux.)	
Temp. - Perm.			

3. Summary of Function (attach required job description)

See attached

4. Rationale for Altering or Establishing Position

Position is needed to do work the grant will pay for. Position will be filled only if grant is actually received.

5. Conditions of Employment if Changed or Different from Norm.

For Central Office Use

Consultation with Bargaining Unit
Completed _____

Approved:

- 1. For Submission to PERC _____
- 2. By Committee/Board _____

JOB DESCRIPTION

Position Title: Assistant in the Weather Center
Administrative Rank: 1
Department: Weather Center

Position Summary:

The Assistant in the Weather Center assists in the overall research efforts of the Weather Center. A knowledge of synoptic meteorology, along with some background in calculus are required for satisfactory functioning.

Position Responsibilities:

- 1) Assist in research of severe storm project.
- 2) Collects data for analysis.
- 3) Daily routine plotting of collected data.
- 4) Performs calculation of storm index.
- 5) Answers telephone inquiries related to storm project.
- 6) Prepares charts and graphs for project.
- 7) Assists in report writing.
- 8) Performs duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

Qualifications:

B.A. or B.S. in meteorology or related field.
Some professional experience in meteorology preferred.

3/4 Administrator I (\$10,500) \$7,875