



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

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RESOLUTION

concerning

EXECUTIVE DEAN
 FOR DEVELOPMENT AND ALUMNI AFFAIRS

at

WESTERN CONNECTICUT STATE COLLEGE

November 5, 1982

- WHEREAS, Western Connecticut State College has conducted a search to fill the position, Executive Dean for Development and Alumni Affairs, and
- WHEREAS, The President of Western Connecticut State College after due consultation with the faculty has recommended the appointment of Frederick J. Leuthauser, now therefore be it
- RESOLVED, That, effective October 15, 1982, under the terms and conditions of the Trustees' Personnel Policies, Mr. Frederick J. Leuthauser be and hereby is appointed Executive Dean for Development and Alumni Affairs at Western Connecticut State College, at an annual salary of \$42,200. Contract expires July 31, 1984.

A Certified True Copy:


 James A. Frost
 Executive Director

RESUME

Frederick J. Leuthauser
Scatacook Lane
Southbury, CT 06488
203-264-7492

Born: April 6, 1942
Married, two children
Excellent health

EDUCATION

M.Ed., University of Hartford, West Hartford, CT (1972)
B.A., Norwich University, Northfield, VT (1964)

PROFESSIONAL BACKGROUND

1977-present Executive Assistant to the President
Western Connecticut State College

General Responsibilities

- Legislative Liaison - Represent the college's interests with local, statewide and national legislators and governmental agencies.
- Fund Raising - Duties include working closely with the President for the development of selected projects and for seeking funds from public and private sources, including the Perkin-Elmer Corporation, Union Carbide, and Fairfield Processing.
- Community Relations - Represent the college to municipal authorities and agencies, as well as community groups. Entails speechmaking and public appearance responsibilities.
- Campus Affairs - Extensive crisis management and conflict resolution duties; wide experience dealing with on and off campus special interest groups. General administrative activities encompassing a wide range of organizational problems. Maintain close relationship with student body leadership.
- Media Relations - Responsible for the development and maintenance of lines of communication with television, radio and newspapers. Duties frequently include arranging and/or personally participating in press conferences, radio interviews, and television talk shows and news broadcasts.

6/76-8/77 Director of Cooperative Education & Placement
Western Connecticut State College

Successfully planned and implemented a college-wide cooperative education program and placement service incorporating career counseling and full time and part time placement: individual

and group counseling, arranged interviews both on and off campus, planned and implemented job search technique seminars.

9/75-6/76 Director of Continuing Education
Post College, Waterbury, Connecticut

Responsible for administering college continuing education program, reporting directly to the Provost.

11/73-6/76 Director of Cooperative Education
Post College, Waterbury, Connecticut

Responsibilities included planning, implementing, and strengthening an entirely new program of Cooperative Education, encompassing student counseling and placement, public relations, assisting in the college work study program, and federal grant proposal preparation.

9/68-11/73 Teacher/Part-time Administrator
Regional School District #10, Burlington, Connecticut

Responsibilities included assisting the principal of an established regional high school and acting assistant principal of a new regional middle school.

9/64-6/68 Teacher/Part-time Administrator
Woodstock Public Schools, Woodstock, Vermont

PROFESSIONALLY RELATED ACTIVITIES

Founding member, New England Association for Cooperative Education and Field Experience

Participation in Cooperative Education Institutes:

Center for Cooperative Education, Northeastern University

Southeastern Center for Cooperative Education, University of South Florida

Midwest Center for Cooperative Education, University of Detroit

Member, Greater Danbury Chamber of Commerce

United Way of Fairfield County

Career Education Advisory Committee, Regional School District, Southbury, Connecticut