



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

ESTABLISHMENT OF UNIFORM FEES FOR THE CONDUCTING OF SEMINARS, INSTITUTES AND WORKSHOPS

April 6, 1984

WHEREAS, Various commercial firms and other organizations have expressed an interest in having seminars, institutes and workshops conducted on Connecticut State University campuses for their employees or others, and

WHEREAS, No uniform policy has been established by the Board of Trustees concerning fees to be charged for such services, be it

RESOLVED, That, if the Board of Governors for Higher Education concurs, effective September 1, 1984 charges shall be made as follows for seminars, institutes and workshops conducted on Connecticut State University campuses for for-profit firms or other non-University related organizations:

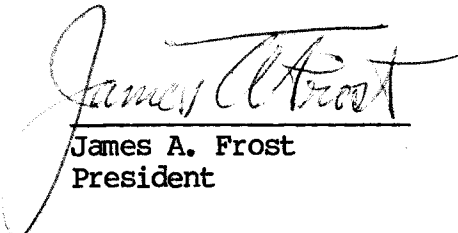
1. There shall be a charge of fifty dollars (\$50.00) per hour for instructional or administrative faculty services required to develop the program for the firm or organization.
2. There shall be a charge to cover the direct costs of the seminar, institute or workshop (meals, housing, speakers, equipment rentals, supplies, overtime, etc.).
3. Overhead/administrative costs shall be charged in the amount of fifty percent (50%) of the total of development and direct costs.
4. There shall be a minimum charge of five hundred dollars (\$500.00).

and be it

RESOLVED, That the Connecticut State University campuses shall conduct such activities as part of their Educational Extension programs with all receipts to be deposited to the Educational Extension Fund and all disbursements to be made from such fund to vendors and to other campus funds from which costs have been met, and be it

RESOLVED, That, complete records shall be kept of all costs chargeable to each seminar, institute or workshop conducted.

A Certified True Copy:


James A. Frost
President