



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

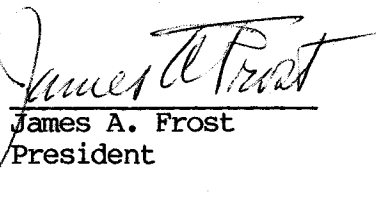
concerning

MISS DIANE M. GILLIGAN

October 5, 1984

- WHEREAS, An affirmative action search has been completed to fill the position entitled, Assistant Director of Information Systems, Administrator III (technical writer) and
- WHEREAS, The Committee making the search has recommended the appointment of Miss Diane M. Gilligan, and
- WHEREAS, The President of the Connecticut State University concurs in the recommendation of the Committee, therefore, be it
- RESOLVED, That, effective November 9, 1984, Miss Gilligan be and hereby is appointed Assistant Director of Information Systems in the Connecticut State University Administration at an annual salary of twenty-nine thousand dollars.

A Certified True Copy:


 James A. Frost
 President

R E S U M E

Diane M. Gilligan
10 Beverly Road
West Hartford, Conn. 06119
Telephone: 232-6964

EMPLOYMENT HISTORY

Aetna Life and Casualty

Technical Writer, Agency
Computer Development and
Marketing/GEMINI

April, 1984 to
Present

- Development of self-instructional programs
- Evaluation of impact of software enhancements on training
- Instruction in GEMINI computer school

Technical Writer, Human
Resources Training/CID

March, 1982 to
April, 1984

- Development of self-instructional programs
- Assessment of field office training needs
- Evaluation/analysis of existing training programs

Pension Procedures
Analyst/CHS

April, 1980 to
March, 1982

- Preparation of standard and customized administrative procedures manuals
- Research of new pension products for manual impact
- Case referrals for procedural problems

Simsbury Public Schools

English teacher

September, 1972
to April, 1980

- English/study skills instruction
- Curriculum development

EDUCATION

Continuing Education

April, 1982

University of Michigan
"Programmed Instruction"
(one week seminar)

July, 1983

Aetna Life and Casualty
"Data Processing Users' Concepts"
(one week in-house program)

Graduate

July, 1974 to
December, 1979

Connecticut State University (Central)
English - 18 semester hours

Undergraduate

September, 1966 to
December, 1970

Connecticut State University (Central)
English/psychology -
B. S. degree

REFERENCES

Jay Rzasa
Aetna Life & Casualty
151 Farmington Avenue
Hartford, Conn. 06156
Section A128, 273-2835

Robert Savard, Jr.
Aetna Life and Casualty
151 Farmington Avenue
Hartford, Conn. 06156
Section W411, 683-7741

Judith Iseminger
Aetna Life and Casualty
151 Farmington Avenue
Hartford, Conn. 06156
Section C131, 273-6221

Ross Baiera
Chairman, English Department
Connecticut State University
New Britain, Connecticut