



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

RECLASSIFICATION OF POSITION

DEAN OF INSTRUCTIONAL SERVICES

to

ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

at

CENTRAL CONNECTICUT STATE UNIVERSITY

September 13, 1985

RESOLVED, That the position of Dean of Instructional Services at Central Connecticut State University be reclassified to Associate Vice President for Academic Affairs, effective August 30, 1985, in accordance with all provisions and expectations as set forth in the proposal dated August 22, 1985, attached.

A Certified True Copy:

Dallas K. Beal
President



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted 8/22/85
Date
By: CSU ()
CCSU (X) SCSU ()
ECSU () WCSU ()

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH () RECLASSIFY (X) OTHER () DATE EFFECTIVE 8/30/85 PERM (X) FT (X) TEMP () PT ()

POSITION TITLE: Dean of Instructional Services Associate Vice President for Academic Affairs
CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: 0460 CURRENT SALARY PROPOSED SALARY \$56,000 FUND General BARG UNIT Mgnt. Exempt Mgnt. Exempt from to

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

The responsibilities of the Vice President for Academic Affairs have become so substantial, particularly with the reclassification of the position of Dean of Instructional Services, that the Vice President needs a chief of staff. Most universities of our size have such an officer functioning at the level of a University dean. The title of Associate Vice President is a very common title.

Central has in recent years met this need through the Office of Dean of Instructional Services. This proposal modifies that office so that it clearly meets the needs of the situation in both description of responsibilities and title.

-0-

Approx. Cost

Signed (University) [Signature]

8/22/85

Date

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BR#

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Dallas K. Beal, President, CSU

Date

PERCommittee Date

BOARD OF TRUSTEES Date

CENTRAL CONNECTICUT STATE UNIVERSITY
New Britain, Connecticut 06050

POSITION DESCRIPTION

Position Title: Associate Vice President for Academic Affairs

Rank: Non-Faculty Position - Equivalent to Academic Dean

Department: Academic Affairs

Supervisor's Title: Vice President for Academic Affairs

POSITION SUMMARY:

This officer serves as chief of staff to the Vice President for Academic Affairs. As such, upon delegation by the Vice President, he supervises those functions within Academic Affairs designated by the Vice President.

RESPONSIBILITIES:

Acts as the Vice President's designee in:

- a. the administration and supervision of the Library, Media Center, Registrar's Office and Cooperative Education Program;
- b. the administration of academic resources;
- c. the review of program and curriculum development;
- d. the allocation and continuing accounting of the academic affairs budget.

Coordinates the freshman orientation program.

Prepares and oversees distribution of Curriculum Committee materials.

Performs other duties as assigned.

QUALIFICATIONS:

Earned doctorate and substantial teaching and administrative experience.