



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

ESTABLISHMENT OF POSITION

SYSTEM PROGRAMMER & ANALYST/ADMINISTRATOR III


at

EASTERN CONNECTICUT STATE UNIVERSITY

October 3, 1986

RESOLVED, That the position, System Programmer & Analyst/
Administrator III, be established at Eastern
Connecticut State University in accordance with
all provisions and expectations as set forth in
the addendum attached to this resolution.

A Certified True Copy:



Dallas K. Beal
President



CSU-200



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

POSITION ACTION REQUEST

Submitted	Date
By: CSU ()	
CCSU ()	SCSU ()
ECSU (X)	WCSU ()

POSITION ACTION: ESTABLISH (X) RECLASSIFY () OTHER () DATE EFFECTIVE 10/3/86 PERM (X) FT (X) TEMP () PT ()

POSITION TITLE: System Programmer & Analyst Ad. 3 7918

CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: New CURRENT SALARY PROPOSED SALARY 23,000 FUND Gen BARG UNIT SUOAF from to

RESOLUTION

BR# _____

RESOLVED,

That the position, System Programmer & Analyst/Ad. 3 be established.

A Certified True Copy _____

Dallas K. Beal, President, CSU

Date _____

PERCommittee _____
Date _____

BOARD OF TRUSTEES _____
Date _____

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

This position is one of two new computer positions assigned for Eastern in the new 1986-87 budget. The incumbent will provide badly needed systems analysis services in addition to training of users in software systems, student lab coordinator, and other responsibilities relating to the procurement and use of software systems.

RECEIVED
SEP 15 1986
THE CONNECTICUT
STATE UNIVERSITY

23,000.00

Approx. Cost



EASTERN CONNECTICUT STATE UNIVERSITY

POSITION DESCRIPTION

TITLE: System Programmer & Analyst/Ad. 3

ADMINISTRATIVE RANK: 3

Under the supervision of the Director of Computer & Information Services, the incumbent is responsible for the following:

1. Performs analysis, design, coding, implementation, and documentation of software systems.
2. Trains users in the use of software systems.
3. Assists in identifying and evaluating software systems for use at Eastern.
4. Assists in the support of purchased and licensed software systems.
5. Assists in the support of microcomputer labs.
6. Assumes other duties and responsibilities from time to time as assigned that do not alter the responsibilities of the position.

Qualifications

Bachelor's degree in Information Systems, Computer Science or equivalent with two years experience programming in COBOL required. Experience in the VMS environment and knowledge of DATATRIEVE preferred.

These qualifications may be waived for individuals possessing equivalent alternate experience.

Beth Tipton
Signature for SUOAF/AFSCME
Eastern Chapter

August 1, 1986
Date

Mich. R.
Signature for ECSU

9/12/86
Date

PROCEDURES AND SIGNATURES FOR POSITION ACTION REQUEST FORMS

POSITION TITLE: System Programmer & Analyst/Ad. 3

INITIATING PRESIDENT OR AGENT FOR THE PRESIDENT Michael Pernal
DATE _____

Date forms delivered to SUOAF _____ by _____

- I AGREE WITH PROPOSED RANK AND SALARY PURSUANT TO CONTRACT.
- I DO NOT AGREE WITH PROPOSED RANK AND SALARY PURSUANT TO CONTRACT.
- SUOAF HAS NO POSITION AND AGREES BOARD HAS FULFILLED CONTRACTUAL OBLIGATIONS.

SUOAF PRESIDENT OR DESIGNEE Betty R. Tanton
DATE Aug 21, 1986

including job description on other side of page

Date returned to local DPA from SUOAF _____ by _____

Date considered by Council of DPAs 9/16/86 by DCN

- APPROVED FOR SUBMISSION TO PERC
- DISAPPROVED

VICE PRESIDENT FOR PERSONNEL [Signature]
DATE 9/16/86

- Attachments:
- position req. form
 - New pos. desc.
 - Old pos. desc.
 - Additional info

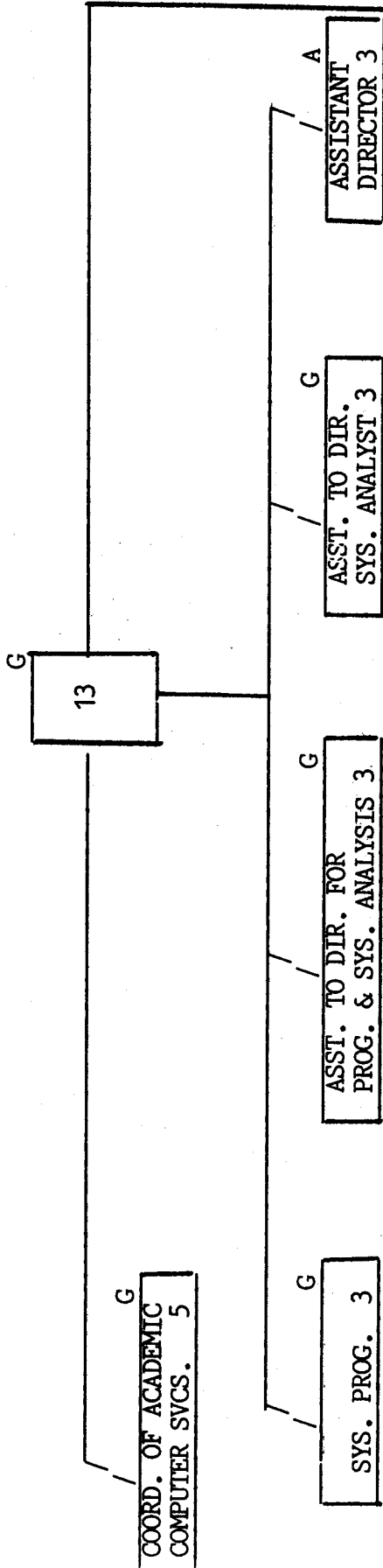
Date APPROVED DISAPPROVED by PERC _____ by _____

Date APPROVED BY BOARD _____ BY _____

NOTES ON REVISIONS OR TECHNICAL CHANGES:

1. Day 0. The local DPA will create a paperwork package negotiating appropriate items with the local SUOAF designee. The set of papers will contain job description, salary, rank, and rationale for PERC and the Board.
2. Day 1-15. SUOAF will be asked to review the matter (at the state-wide level) during a 15-day interval. The objective is to show SUOAF all the paperwork, for further negotiation if necessary, and comment on other matters. SUOAF returns papers and form appropriately signed and dated.
3. Day 16-30. Local DPA brings paperwork to DPAs meeting to review state-wide issues if any. If there are none, the appropriate document in the package is signed by and left with the Vice President for Personnel. Local DPA provides signed copy to SUOAF. If significant changes are required, documents return to Step 1 above. Minor changes may be accomplished by phone consultation as appropriate.
4. Day 31-60. Vice President for Personnel submits package to PERC and subsequently to the Board.
5. Upon approval by the Board, local DPA informs local SUOAF officer and appropriate managerial people of completed action.

DIRECTOR OF COMPUTER AND INFORMATION SYSTEMS



- COMPUTER OP 2-G
- COMPUTER OP 2-A
- DATA PROC. CTRL
- CLERK - G
- DATA ENTRY
- OPERATOR 2 - G
- DATA ENTRY
- OPERATOR I KP-A

RECEIVED
 SEP 15 1983
 THE COM
 STATE

