



# THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7701

## RESOLUTION

concerning

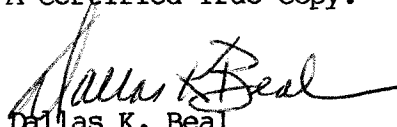
FACULTY FULL-TIME SERVICE BEYOND AGE SEVENTY

NOVEMBER 6, 1987

WHEREAS, It is necessary to establish a uniform procedure for approving requests for extension of service beyond age 70, be it therefore

RESOLVED, That the Policies and Procedures as detailed herewith be adopted.

A Certified True Copy:

  
Dallas K. Beal  
President

## **POLICIES AND PROCEDURES FOR FACULTY FULL-TIME SERVICE BEYOND AGE SEVENTY**

1. Tenured faculty who wish to continue their service for one semester or an academic year after having attained age 70 shall inform the Vice President for Academic Affairs\* in writing of their desire to continue service (A separate written request must be made for each additional year). The written request must be received by the Vice President not less than one (1) year prior to the beginning of the semester when duties would continue at or beyond age 70. A copy of the written request shall be provided to the appropriate Dean\*\* and Department Chairperson.\*\*

The criteria for considering the tenured faculty member's request shall be:

- A. Projected curricular and instructional needs for the University, School and Department.
- B. Projected scholarly/professional contributions of the applicant.
- C. Attendance records (four-year period immediately prior to the date of request) and certification of the applicant's fitness to discharge full-time duties of the position (as noted on separate medical certificate completed by applicant's physician and acceptable to the Board).

2. Within sixty (60) days of receipt of the application, the Department Evaluation Committee,\*\* shall prepare a written recommendation based upon the above criteria. The recommendation shall favor or oppose the application and state the reasons therefore. The recommendation shall be forwarded to the Dean.

3. The Dean shall review the departmental recommendation and forward it to the Vice President for Academic Affairs along with a separate written dean's recommendation. The recommendations shall be submitted within thirty (30) days of receipt of departmental recommendation.

4. The Vice President of Academic Affairs shall consider the recommendations received and issue a written decision on the application for continued service within thirty (30) days of receipt of the Dean's and Evaluation Committee's recommendations. The decision shall be sent to the applicant, Department Evaluation Committee and Dean.

5. An applicant may appeal a negative decision within fourteen (14) days by filing a written request for a hearing with the President.

6. Upon receipt of an appeal, the President shall schedule a hearing within thirty (30) days. The hearing shall be informal, and for the purpose of receiving such information as the applicant may care to present. The hearing shall not exceed three (3) hours.

Within fourteen (14) days after the hearing, the President shall issue a final binding written decision on the appeal which shall be transmitted to the applicant, DEC, Dean and Vice President for Academic Affairs.