



CONNECTICUT STATE UNIVERSITY

P.O. BOX 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

RECLASSIFICATION OF POSITION

ASSISTANT DIRECTOR OF ADMISSIONS & RECORDS/ADMINISTRATOR III
to
ASSISTANT TO THE EXECUTIVE DEAN/ADMINISTRATOR II

at

EASTERN CONNECTICUT STATE UNIVERSITY

FEBRUARY 5, 1988

RESOLVED, That the position, Assistant Director of Admissions & Records/Administrator III, at Eastern Connecticut State University, be reclassified to Assistant to the Executive Dean/Administrator II, effective February 12, 1988, in accordance with the attached proposal dated November 11, 1987.

A Certified True Copy:

Dallas K. Beal
President

CSU-200 EASTERN CONNECTICUT STATE UNIVERSITY DATE 11/11/87

POSITION ACTION REQUEST

POSITION _____ DATE _____ PERM(X) FT(X)
 ACTION: ESTABLISH () RECLASSIFY (X) EFF. 2/12/88 TEMP() PT()
 ABOLISH () OTHER ()

POSITION Assistant Director of Exec.
 TITLE: Admissions & Records/Ad. 3 7918 Assistant to the Dean/Ad. 2 7917
 CURRENT CLASS CODE PROPOSED CLASS CODE

POSITION NUMBER	CURRENT SALARY	PROPOSED SALARY	FUND	BARG UNIT	SUOAF From	SUOAF To
<u>1852</u>	<u>.00</u>	<u>766.29</u> <u>(20,000.00)</u>	<u>Gen.</u>			

RESOLUTION

BR# _____

RESOLVED, That the vacant position, Assistant Director of Admissions and Records be reclassified to Assistant to the Dean to provide support to Institutional Research Activities.

make reclass - do it

A Certified True Copy

Dallas K. Beal, President Date _____

PERCommittee 1/6/88
 Date

BOARD OF TRUSTEES 2/5/88
 Date

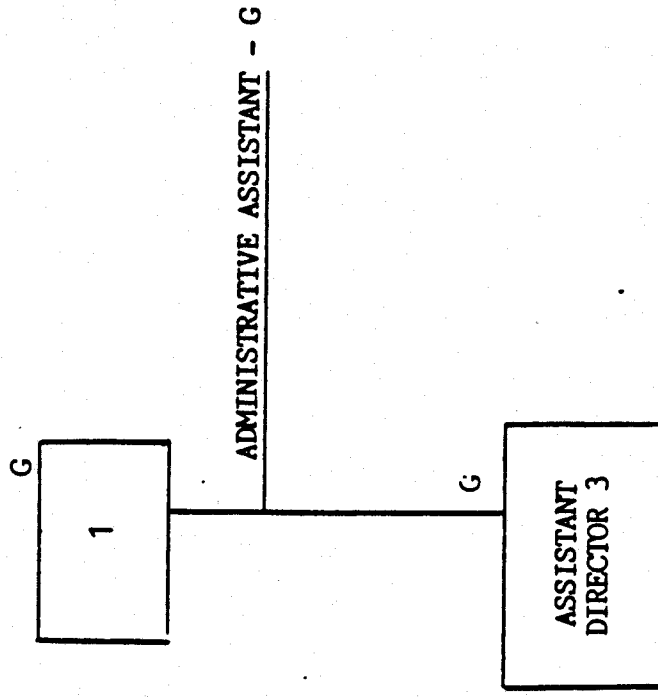
JUSTIFICATION: At the present time, Institutional Research Activities are without technical staff to provide assistance to the Executive Dean. This proposal will provide such support and will enable certain research activities, presently carried out throughout the campus, to be better coordinated.

.00
 Approx. Cost

Michael Beal
 Signed (University) 11/12/87
 Date

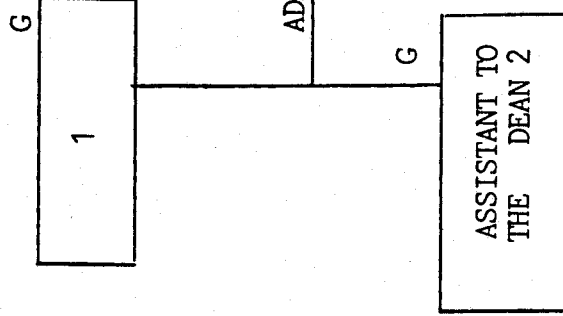
*OK to PERC
 DCN
 1/14/88*

EXECUTIVE DEAN



Proposed

EXECUTIVE DEAN



**SUOAF/AFSCME POSITION ACTION REQUEST
FORM AND PROCEDURES**

Position Title Asst to the Dean/inst. Research

Campus ESU Date _____

LEVEL 1, Day 0 Campus DPA creates and presents package to Chapter level SUOAF/AFSCME designee for review. Attachments shall include the following items where applicable: 1) a copy of this sheet, 2) new and former position descriptions, 3) salary, rank, and rationale for PERC and the Board, and 4) any additional information required.

INITIATING PRESIDENT OR DESIGNEE no

DATE PRESENTED TO CAMPUS SUOAF REPRESENTATIVE 12/17/87

SUOAF/AFSCME CAMPUS REVIEW AND RECOMMENDATION BY _____

DATE OF SUOAF CAMPUS REVIEW _____

THE ABOVE-MENTIONED PACKAGE HAS BEEN FORWARDED TO THE LOCAL UNION BY THE CAMPUS DPA.

LEVEL 2, Not to exceed 10 working days after receipt Statewide SUOAF/AFSCME review occurs during this interval. Further negotiation may occur at this level prior to final Union approval. Upon such approval SUOAF shall return all materials to the initiating University DPA or his designee.

SUOAF/AFSCME LOCAL PRESIDENT OR DESIGNEE Betty Tipton Date 12/17/87

DISPOSITION AT SUOAF LOCAL LEVEL:

approve proposed rank and salary

disapprove proposed rank and salary

Comments or Recommendations:

DATE RETURNED TO LOCAL DPA _____

LEVEL 3, Not to exceed 10 working days after receipt Local DPA brings paperwork to statewide DPA's meeting or review. If no further issues arise, the document is signed by and remains with the Vice President for Personnel. The Vice President for Personnel also provides a signed copy to the SUOAF/AFSCME Local President. If significant changes are required, documents are returned at Level 1. Minor changes may be effected by appropriate phone consultation.

DATE CONSIDERED BY DPA'S COUNCIL 1/13/88

DISPOSITION AT COUNCIL LEVEL:

approve submission to PERC

disapprove submission to PERC

Comments or Recommendations:

VICE PRESIDENT FOR PERSONNEL David C. Newman DATE 1/14/88

LEVEL 4 Vice President for Personnel submits package to PERC at its next scheduled meeting. Upon PERC action it is the responsibility of the Campus DPA to inform the campus and Local SUOAF/AFSCME representatives and appropriate management officials of PERC disposition.

DISPOSITION AT PERC LEVEL:

approved disapproved

DATE OF BOARD APPROVAL _____

DATE OF BOARD DISAPPROVAL _____

SEE OVER FOR APPLICABLE POSITION DESCRIPTION