



**Connecticut
State
University**

Central • Eastern • Southern • Western

Office of the President

BR#91-112

P.O. Box 2008, New Britain, Connecticut 06050
(203) 827-7700

RESOLUTION

concerning

ESTABLISHMENT OF POSITION

PROFESSOR

(TRAINING & ECONOMICS EDUCATION FOR EASTERN & CENTRAL EUROPE GRANT)

at


CENTRAL CONNECTICUT STATE UNIVERSITY

July 19, 1991

RESOLVED,

That the grant-funded, 12-month Professor position (Training and Economics Education for Eastern and Central Europe Grant) be established at Central Connecticut State University, effective July 1, 1991, in accordance with all provisions and expectations as set forth in the proposal dated June 4, 1991, which is attached as an addendum to this resolution.

A Certified True Copy:


Dallas K. Beal
President



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Opportunity
Employer

CONNECTICUT STATE UNIVERSITY POSITION ACTION REQUEST FORM

SUBMITTED	<u>6/4/91</u>
BY: CSU	<input type="checkbox"/>
CCSU	<input checked="" type="checkbox"/> SCSU <input type="checkbox"/>
ECSU	<input type="checkbox"/> WCSU <input type="checkbox"/>

POSITION ACTION:	ESTABLISH <input checked="" type="checkbox"/>	RECLASSIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>	DATE EFFECTIVE	<u>7/1/91</u>
NATURE OF THE POSITION:	PERMANENT <input type="checkbox"/>	FULL-TIME <input checked="" type="checkbox"/>	TEMPORARY <input checked="" type="checkbox"/>	PART-TIME <input type="checkbox"/>	
POSITION TITLE:	<u>--</u>	<u>--</u>	Professor	<u>-12 Month</u>	<u>7847</u>
	CURRENT	CLASS CODE	PROPOSED		CLASS CODE
POSITION NUMBER	CURRENT SALARY \$	PROPOSED SALARY \$	FUND	BARGAINING UNIT	AAUP
		<u>\$55,000 - \$59,259.00</u>	<u>Grant</u>		
				FROM	TO

EXPLAIN THE NATURE OF THE PROPOSAL:

To establish a faculty position to coordinate the educational and programmatic functions associated with the Training and Economics Education for Eastern & Central Europe Grant from A.I.D.

JUSTIFICATION:

This \$900,000 plus grant involves 6 education and training programs for executives and managers to be developed and implemented in conjunction with Wroclaw Technical University in Poland. The Project Manager will be a faculty member with professional expertise in business theory and practice with related experience in the international arena.

\$ No Cost to the University
Grant Funded

COST OR SAVINGS

[Signature] 6-4-91
 SIGNED (UNIVERSITY) DATE

ATTACH OLD AND NEW STAFFING CHART, ()
 JOB DESCRIPTION, AND
 OAF SIGN OFF FORM IF REQUIRED ()

MISCELLANEOUS COMMENTS:

DRAFT 5/17/91

CENTRAL CONNECTICUT STATE UNIVERSITY

A.I.D. Project SPO/EE-91-002

Training and Economics Education for Eastern and Central Europe

POSITION DESCRIPTION

POSITION TITLE: Project Manager

RANK

DEPARTMENT: Office of the President

SUPERVISOR'S TITLE: Executive Assistant to the President

POSITION SUMMARY

The Project Manager ensures that all terms, conditions, educational and other program objectives of the Training and Economics Education for Eastern and Central Europe (TEEECE) grant are implemented and met as specified by the US Agency for International Development (A.I.D.).

POSITION RESPONSIBILITIES:

Manages the implementation, monitors the progress, effects and evaluates changes in program curriculum, ensures compliance with applicable regulations and grantor policies, and reports on the results of the TEEECE grant to the University and A.I.D.. Negotiates with U.S. and Polish government officials as required to ensure that University and A.I.D. program goals are achieved.

Ensures that the overseas project partner, Wroclaw Technical University, (WTU) effectively organizes the delivery of instructional services to personnel from a variety of Polish agencies including The Copper Mining and Smelting Industrial Group, the Lower Silesian Chamber of Commerce and Industry, and the Solidarity Workers Councils of Lower Silesia, among others. Facilitates the establishment of educational and training programs at the project site while ensuring the integrity of the curriculum.

Ensures that WTU appoints appropriate on-site coordinators as well as support staff to implement and administer the Training and Economics Education program at project sites in Poland.

Makes arrangements through the Polish Project Manager for the appropriate instructional space and related equipment, supplies, and facilities for the educational programs and associated administrative personnel. Oversees the

execution of the educational program and takes appropriate steps to ensure that the curriculum conforms to the program's mission.

Enlists the cooperation of WTU and other participating agencies in the arrangement of evaluation reviews of sub-project activities. Provides direction on design and implementation of changes to the educational program.

Makes arrangements through the A.I.D. liaison officers and the University's Vice President for Finance and Administration to coordinate the receipt, transfer, and allocation of funds awarded through A.I.D. Arranges for the timely transfer of funds to program sites, including sites located abroad.

Oversees and ensures the establishment and implementation of appropriate policies and procedures required for the accountability of all funds received from A.I.D. through CCSU and for related expenditures.

Oversees and assists program staff in arranging for the services of the University's professional staff and non-University U.S. consultants who will engage in instruction and evaluation in Lower Silesia on behalf of the project. Recruits, interviews, and recommends appointment of other project support staff as needed and authorized.

QUALIFICATIONS

Ten years of progressively more responsible experience in the design, development, implementation, and administration of educational policies, academic curricula and programs involving U.S. Government sponsored projects with an international emphasis required. At least five years of the above experience should include demonstrated ability to develop and effectively administer and control large and complex budgets. Demonstrated ability to prepare grant and contract applications and to interpret and effectively apply State and Federal regulations and policies in the implementation and administration of federal grant programs. Ability to negotiate effectively with senior U.S. and foreign government officials to achieve program goals.

A doctoral degree in Business Administration, Political Science, International Business or other relevant academic discipline required. An equivalent combination of education and experience may be substituted for the above.

SPECIAL CONDITIONS

The position is a one year grant funded position. Reappointment to this position is dependent in part, upon continued funding.