



RESOLUTION

concerning

LEASE OF SPACE FOR THE BANNER PROJECT AND CONNECTICUT LIBRARY NETWORK FOR CONNECTICUT STATE UNIVERSITY SYSTEM OFFICE

July 17, 1998

WHEREAS, Connecticut State University System is in the process of implementing the Banner 2000 Project and requires space for technical training, and

WHEREAS, Connecticut State University System is in the process of providing telecommunications and Internet services to the Connecticut Library Network pending final approval, and

WHEREAS, Space to accommodate the needs of the Banner Training Program and Connecticut Library Network is not available at the Connecticut State University System Office, or at the universities, and

WHEREAS, Temporary space of no more than 2,500 square feet is required to accommodate the programmatic needs of the Banner Project and the Connecticut Library Network, and

WHEREAS, If it is not possible to accommodate this need in state owned or state controlled space, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System requests the state Department of Public Works to negotiate a lease for not more than 2,500 square feet of space in a location central to the four universities and the System Office, and be it further

RESOLVED, That the lease be for a period of five years or for the duration of the Banner Implementation Phase.

A Certified True Copy:

William J. Cibes, Jr.

William J. Cibes, Jr.
Chancellor

STAFF REPORT FINANCE, ADMINISTRATION AND DEVELOPMENT COMMITTEE

ITEM

Lease of office space in Hartford for the Connecticut State University System office to accommodate the necessary space needs of the Banner 2000 Project and the Connecticut Library Network project.

BACKGROUND

The Banner Project has been ongoing for many months and teams have been established at each of the universities and the system office. Training sessions will need to be established at a single location for consistency and expediency. Due to existing space constraints at the four universities and the system office, leasing office space has become a pressing concern.

The Connecticut Library Network project agreement was established in February 1997 between the Connecticut State University and the State Library. In order to provide access to telecommunications and Internet services, partnering with CSU provided a cost effective solution to the development of the system. The Connecticut Library Network's goals include "computer and telecommunications connectivity among all Connecticut libraries for information and resource-sharing purposes; ...connectivity for all libraries to the Internet.". This connectivity will require a wide area network to connect all libraries to each other and the statewide database as well as Internet services. The Connecticut General Assembly has awarded the State Library an additional \$400,000.00 to its Statewide Database budget for FY1999.

ANALYSIS

Each of the four universities reviewed their existing inventories and determined that a computer training area for the Banner Team was not available. Adequate space to meet the universities existing academic mission is already in short supply. The Banner Implementation Team will need a single training room to accommodate 20 personnel throughout the Banner Project duration. It is assumed that approximately 1,900 square feet will be required. Currently the CSU System office has three conference rooms. Two of those are specifically designated for Board purposes as well as for teleconferencing sessions. The third conference room is not adequate to meet the training needs of the Banner Implementation Team needs.

Initially, the Connecticut Library Network project will be staffed by four personnel and will be collocated with the Banner Implementation Team training area. It will eventually be relocated to the CSU Hub of Learning initiative. Approximately 600 SF will be required to meet the staffing needs of this group.

CHANCELLOR'S RECOMMENDATION

Approve the lease of approximately 2,500 SF in Hartford to meet the needs of the Banner Project and Connecticut Library Network project for Connecticut State University System.