

DRAFT Meeting Minutes Friday, 14 October 2022
TAP Framework Implementation Review Committee (FIRC)
Co-chairs Kauther Badr (SCSU) & Joseph Berenguel (ACC)

Members Present: Joseph Berenguel, Co-Chair (ACC), Kauther Badr, Co-Chair (SCSU), Sarah Selke, (TRCC), Matthew Dunne (HCC), Becky DeVito (CCC), Mike Pence (MCC), Gail Anne Arroyo (MCC), Sharon Cox (CCSU), Brian Lynch (QVCC), Jennifer “Jen” Wittke (TxCC), Kaitlyn Hoffman (SCSU), Frank Stellabotte (MxCC) , Amy Royal (NVCC)

Guest: Joseph Cullen

TAP Manager: Steve (absent)

Members Absent: Paul Morganti (COSC), Mark Lynch (GCC) Krista Heybruck-Santiago (WCSU)

Open Seats: ECSU, NWCC, NCC

Meeting Called to Order at 10:04

Call to Order (K. Badr)

K. Badr welcomed Joseph Cullen, Director of Program Review and Assessment, CT State CC

Adjustment of Agenda: The committee agreed to move the guest presentation to the beginning of the meeting.

Guest Presentation: J. Cullen presented “Fundamentals of Student Learning Outcomes (SLO) Assessment Part 1” that covered the process of writing SLOs, mapping SLOs to curriculum, developing assignments for assessment, and the development of rubrics.

Following the presentation, there was discussion on a variety of topics, including:

- how to write rubrics for general education categories that include a variety of courses (such as Arts and Humanities),
- a clarification on the status of the Framework30 outcomes (original 2012 version versus 2021 drafts versus newly ratified final version 2022),
- the history of assessment across the 12 community colleges – how it is a complex process that must be done holistically, not as a piecemeal process,
- aspects of the process of assessment, and specifically the proposed assessment model for CT State CC (frequency of assessment and scope, for example, is each student assessed each semester?,
- and the ultimate purpose of assessment.

Approval of September 2022 minutes: Minutes approved unanimously.

Membership updates AY 22-23:

Amy Royal is returning from NVCC. K. Bauder & J. Berenguel will reach out to Anita Lee (ECSU) to check on status of finding her replacement for AY 22-23.

TAP Director's Report: S. Marcelynas is unable to attend today. The following information was conveyed on his behalf.

K. Badr reported on the CSCU Transfer Council retreat, which was held in-person on Friday, 10/7. The Council charge will be posted in Teams. This Council reports to the CSCU Provost and is charged with recommending policies and procedures that will ease transfer between institutions within the CSCU system.

A. Royal reported on the Safe Course meeting that was held on Friday 10/7. The charge of this task force is to create a list of either Ct State gen ed categories or courses that would also fulfill a General Education requirement at all CSUs and COSC. There was discussion about which Framework30 categories overlap cleanly with the various Gen Ed cores at the CSUs and COSC and could be considered as a package, rather than course-by-course. The group will start with the SKU, SR and HK categories. Some of the other categories do not align neatly, such as Arts & Humanities.

S. Selke spoke on the history of FIRC as the only system-wide committee that regularly discusses transfer issues. With the creation of the CSCU Office of Transfer and Articulation in early 2020, there was finally the opportunity to create additional groups to address transfer issues. The CSCU Transfer Council and Safe Course Task Force are examples of this.

Co-Chair report:

K. Badr and J. Berenguel presented guiding principles for the creation of rubrics, and they asked the committee to adopt a consistent structure for all the rubrics.

There was a discussion to amend the third selection in the document to the following:

4. Exceeds expectations
3. Meets expectations
2. Meets some expectations
1. Does not meet expectations

This scale was adopted by unanimous vote.

The next step is to convene workgroups to write the rubrics, which will provide the framework for how to measure student performance. There was a brief discussion as to the composition of the workgroups and how to recruit additional interested faculty

members. Additionally, the condensed timeline was reviewed, with committee members emphasizing the importance of capturing fine details and examples that were discussed during the writing of the SLOs but which are not explicitly mentioned in them.

Adjournment: 12:04pm

Respectfully submitted,

Sarah Selke